

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES  
February 17, 2021***

**Board Members Present**

Dennis Schmidt  
Uschy Keiper  
Richard Suttell  
Mark Jackson  
Martin Miller  
Laura Janson  
Dave Lair

**Administration**

Donald Rice  
Dave Carlson  
Kellie Tvergyak-Oznowich  
Tami Setlock  
Megan Thirion  
Janice Chesnes  
Michelle Hawthorne  
Meredith Myers  
Richelle Mills

**Board Members Absent**

**Call to Order and Roll Call:**

- a. Roll Call 2021 Board:  
A call of the roll indicated that all Board Members were present by live video conference or phone. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.
- b. Approval of Minutes:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-13(A) to approve the minutes for January 20, 2021 meeting. This resolution was approved.
- c. Approval of Donations:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-02(D) approving donations to the program. This resolution was accepted and approved.
- d. Confirmation of Personnel Actions:  
Mrs. Tvergyak-Oznowich introduced Resolution 21-02(P) approving personnel actions. This resolution was confirmed and approved.

**II. Financial**

- a. Financial Statement Review (All Funds):  
Mr. Carlson provided a review of financial statements of all funds for the time period processed.
- b. Ethics Recommendations:  
Mrs. Tvergyak-Oznowich introduced Resolutions 21-14(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.
- c. Financial Transactions and Voucher Approvals:  
Mrs. Tvergyak-Oznowich introduced Resolutions 21-01(B) detailing financial transactions and Resolution 21-02(B) approving voucher schedules for the period indicated. These resolutions were approved.

**III. Board Status Reports:**

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Waiver & Wait List, Population Served, Employment and Habilitation Services, Recreation, and Human Resources.

#### **IV. Program Reports:**

Mr. Rice reviewed reports from the agencies' programs.

#### **V. New Business:**

##### a. Approvals:

###### i. Cash Transfers:

Mrs. Tvergyak-Oznowich introduced Resolution 21-15(A) approving cash transfers in anticipation of service expenses. This resolution was approved.

###### ii. Then & Now:

Mrs. Tvergyak-Oznowich introduced Resolution 21-16(A) approving a Then & Now for snow removal services. This resolution was approved.

###### iii. MLCR Grant:

Mrs. Tvergyak-Oznowich introduced Resolution 21-17(A) approving a grant to Maple Leaf Community Residences, Inc. to purchase a new home for clients and repairs and improvements to existing homes. This resolution was approved.

###### iv. New Board Positions:

Mrs. Tvergyak-Oznowich introduced Resolution 21-18(A) approving new Board employee positions; Behavior Support Coordinator and Fiscal Coordinator. This resolution was approved.

##### b. Issues

###### i. Accreditations:

Mr. Rice reviewed with the Board the results from the accreditation inspection, resulting with a three year certification.

###### ii. Financial Options:

Mr. Carlson and Mr. Rice discussed with the Board ideas to improve services to clients, improvements to the playground and building, long term projects, and other options to prolong the levy funds.

###### iii. Provider Support Financials:

Mr. Rice updated the Board of the progress of supporting a relief payment regarding the private providers in Geauga County with Federal assistance, which has been held up federally.

###### iv. RFP Inclusion Grant & Recreation Grant:

Mr. Rice and Mr. Carlson informed the Board of the interested parties applying for the grant and the need for further negotiations with each applicant.

###### v. Building Transfer:

Mr. Rice informed the Board of the deed restrictions regarding transferring properties and the possible legal problems resulting from it.

###### vi. Auditor Statement:

Mr. Rice discussed with the Board about the Auditor statement in the newspaper.

###### vii. Succession Plan:

Mr. Jackson informed the Board that there will be further development and decisions made by next Board meeting.

###### viii. Parent Advocacy Meeting:

Mrs. Janson informed the Board of the ideas and progress of the Parent Advocacy Committee and the time frame of summer to have development.

- ix. Covid Vaccine:  
Mrs. Setlock informed the Board of the progressive actions and collaborations of staff to get clients vaccinated on short notice.
- x. Rental Assistance Policy:  
Mr. Rice informed the Board of a policy in works to help individuals we serve with rental assistance if they need help.

**VI. General Announcements:**

Mr. Jackson called for any other general announcements from the Board or public.

**VII. Other Business – comments from the floor:**

Mr. Jackson called for any other business from the Board or public.

**VIII. Executive Session:** Pursuant to ORC 121.22(G)(5); Matters required to be kept confidential by federal law or regulations or state statutes.

**IX. Adjournment:**

There being no further business, Mr. Jackson adjourned the meeting.

***The Next Board meeting will be March 17, 2021.***

Submitted:

Approval:

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Donald L. Rice II, Superintendent

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Mark Jackson, Board President

*cc: Bd. of Geauga Co. Commissioners  
Gauga Co. Probate Court  
Gauga Co. Prosecutor*

*In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. For further information, contact the Superintendent.*