

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES
January 20, 2021***

Board Members Present

Dennis Schmidt
Uschy Keiper
Richard Suttell
Mark Jackson
Martin Miller
Laura Janson
Dave Lair

Administration

Donald Rice
Meredith Myers
Kellie Tvergyak-Oznowich
Tami Setlock
Megan Thirion
Janice Chesnes
Michelle Hawthorne

Board Members Absent

Kristin Dailey

Call to Order and Roll Call:

- a. Roll Call 2020 Board:
A call of the roll indicated that all Board Members were present by live video conference or phone except Mrs. Dailey. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.
- b. Approval of Minutes:
Mrs. Tvergyak-Oznowich introduced Resolution 20-103(A) to approve the minutes for December 16, 2020 meeting. This resolution was approved.
- c. Adjournment of 2020 Board:
There being no further business, Mr. Jackson adjourned the 2020 Board.
- d. Roll Call 2021 Board
A call of the roll indicated that all Board Members were present by live video conference or phone. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.
- e. Election of Officers
Mrs. Tvergyak-Oznowich introduced Resolution 21-01(A) electing the slate of officers for the 2020 Board. Mark Jackson was elected President, Laura Janson was elected Vice President, and Uschy Keiper was elected Secretary. This resolution was accepted and approved.
- f. Finance Committee
Mrs. Tvergyak-Oznowich introduced Resolution 21-02(A) electing the slate of officers for the 2020 Finance Committee. Elected were David Lair, Dr. Dennis Schmidt, and Mark Jackson. This resolution was accepted and approved.
- g. Approval of Donations:
Mrs. Tvergyak-Oznowich introduced Resolution 21-01(D) approving donations to the program. This resolution was accepted and approved.
- h. Confirmation of Personnel Actions:
Mrs. Tvergyak-Oznowich introduced Resolution 21-01(P) approving personnel actions. This resolution was confirmed and approved.

II. Financial

- a. Financial Statement Review (All Funds):
Mr. Rice provided a review of financial statements of all funds for the time period processed.
- b. Ethics Recommendations:
Mrs. Tvergyak-Oznowich introduced Resolutions 21-03(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.
- c. Financial Transactions and Voucher Approvals:
Mrs. Tvergyak-Oznowich introduced Resolutions 20-23(B) detailing financial transactions and Resolution 20-24(B) approving voucher schedules for the period indicated. These resolutions were approved.

III. Board Status Reports:

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Waiver & Wait List, Population Served, Employment and Habilitation Services, Recreation, and Human Resources.

IV. Program Reports:

Mr. Rice reviewed reports from the agencies' programs.

- a. Metzenbaum Foundation gave a report on their status.

V. New Business:

a. Approvals:

- i. NEON Representatives
Mrs. Tvergyak-Oznowich introduced Resolution 21-04(A) approving Don Rice as the rep. for NEON, and Dave Carlson and Tami Setlock as the alternates. This resolution was approved.
- ii. Family First Council Representatives
Mrs. Tvergyak-Oznowich introduced Resolution 21-05(A) approving Don Rice as the rep. for Family First Council, and Dave Carlson and Tami Setlock as the alternates. This resolution was approved.
- iii. Then and Now:
Mrs. Tvergyak-Oznowich introduced Resolution 21-06(A) approving a Then and Now for new computers and their warranties. This resolution was approved.
- iv. Metzenbaum Foundation Gift Card:
Mrs. Tvergyak-Oznowich introduced Resolution 21-07(A) approving to reimburse the Metzenbaum Foundation for their help in distributing gift cards to the direct support professionals. This resolution was approved.
- v. Composting Facility:
Mrs. Tvergyak-Oznowich introduced Resolution 21-08(A) approving to donate to the Berkshire Local Schools Composting Program. This resolution was approved.
- vi. FFCRA:
Mrs. Tvergyak-Oznowich introduced Resolution 21-09(A) approving to extend the FFCRA until March 31st. This resolution was approved.
- vii. Contract Fogle Stenzel:
Mrs. Tvergyak-Oznowich introduced Resolution 21-10(A) approving to enter into an agreement with Fogle / Stenzel Architects for a new stairwell at the ICF. This resolution was approved.
- viii. Policy and Procedure:
Mrs. Tvergyak-Oznowich introduced Resolution 21-11(A) approving an addition to Policy and Procedure 7.6 Compensation(D). This resolution was approved.
- ix. Disposal of Assets:
Mrs. Tvergyak-Oznowich introduced Resolution 21-12(A) approving the disposal of an asset due to it being outdated, unusable or damaged. This resolution was approved.

b. Issues

- i. Wrap Up of 2020 Goals:
Mr. Rice reviewed with the Board the progress of the goals that were set for 2020.
- ii. RFP Grant Opportunity:
Mr. Rice discussed with the Board the RFP Grant opportunity that is being offered out to private providers who are willing and able to get clients out into the community.
- iii. Provider Support Financials:
Mr. Rice updated the Board of the progress of supporting a relief payment regarding the private providers in Geauga County with Federal assistance.
- iv. Building Transfers:
Mr. Rice informed the Board of the options for dealing with cost efficiency ideas for the Bus Garage and the entities interested in renting or taking over complete responsibility of the building.
- v. Succession Plan:

Mr. Rice and Mr. Jackson discussed with the Board some of the progress of the Succession Plan. There will be further discussion of development at the next Board meeting.

vi. Accreditation:

Mr. Rice informed the Board that Accreditation is currently happening and will discuss the results at the next Board meeting.

vii. Predictive Indicator:

Mr. Rice informed the Board that the Administrative staff and Board members will be taking a personality test to improve the overall functions of the team. There will then be a plan put in place to accomplish productivity and advancement in roles.

viii. Parent Advocacy Meeting:

Mr. Jackson informed the Board of the development and progress of the Parent Advocacy Committee and when the next meeting will be.

ix. Financial Options:

Mr. Rice discussed with the Board concerns of an increased carry over in budget due to cost savings from Covid and ideas of ways to spend wisely on options that will benefit the individuals we serve.

VI. General Announcements:

Mr. Jackson called for any other general announcements from the Board or public.

VII. Other Business – comments from the floor:

Mr. Jackson called for any other business from the Board or public.

VIII. Adjournment:

There being no further business, Mr. Jackson adjourned the meeting.

The Next Board meeting will be February 17, 2021.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Mark Jackson, Board President

cc: *Bd. of Geauga Co. Commissioners*
Gauga Co. Probate Court
Gauga Co. Prosecutor

In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. For further information, contact the Superintendent.