

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES
December 16, 2020***

Board Members Present

Dennis Schmidt
Uschy Keiper
Richard Suttell
Mark Jackson
Martin Miller
Laura Janson

Administration

Donald Rice
Dave Carlson
Kellie Tvergyak-Oznowich
Tami Setlock
Megan Thirion
Janice Chesnes
Michelle Hawthorne
Meredith Myers

Board Members Absent

Kristin Dailey

Call to Order and Roll Call:

- a. Roll Call 2020 Board:
A call of the roll indicated that all Board Members were present by live video conference or phone except Mrs. Dailey. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.
- b. Approval of Minutes:
Mrs. Tvergyak-Oznowich introduced Resolution 20-98(A) to approve the minutes for November 18, 2020 meeting. This resolution was approved.
- c. Approval of Donations:
Mrs. Tvergyak-Oznowich introduced Resolution 20-07(D) approving donations to the program. This resolution was accepted and approved.
- d. Confirmation of Personnel Actions:
Mrs. Tvergyak-Oznowich introduced Resolution 20-07(P) approving personnel actions. This resolution was confirmed and approved.

II. Financial

- a. Financial Statement Review (All Funds):
Mr. Carlson provided a review of financial statements of all funds for the time period processed.
- b. Ethics Recommendations:
Mrs. Tvergyak-Oznowich introduced Resolutions 20-99(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.
- c. Financial Transactions and Voucher Approvals:
Mrs. Tvergyak-Oznowich introduced Resolutions 20-21(B) detailing financial transactions and Resolution 20-22(B) approving voucher schedules for the period indicated. These resolutions were approved.

III. Board Status Reports:

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Waiver & Wait List, Population Served, Employment and Habilitation Services, Recreation, and Human Resources.

IV. Program Reports:

Mr. Rice reviewed status reports from the agencies' programs.

V. New Business:

- a. Approvals:
 - i. Statement of Work Contract:
Mrs. Tvergyak-Oznowich introduced Resolution 20-100(A) approving to enter into a new contract with Real Good Ventures. This resolution was approved.
 - ii. Approval of 2021 Annual Plan:

Mrs. Tvergyak-Oznowich introduced Resolution 20-101(A) approving the 2021 Annual Plan. This resolution was approved.

iii. Disposal of Assets:

Mrs. Tvergyak-Oznowich introduced Resolution 20-102(A) to approving the list of disposal of assets and workshop building disposal of assets due to being outdated, unusable or damaged. This resolution was approved.

b. Issues

i. Metzenbaum Center Building Closure:

Mr. Rice discussed with the Board ideas of closing the Metzenbaum Center Building for the 3 work days between Christmas and New Year's to prevent possible Covid spread. Staff to work from home.

ii. Composting Facility:

Mr. Rice discussed with the Board further about a grant request from Berkshire Public School to build a composting facility for the composting program and ideas on how to fund it.

iii. Provider Support Financials:

Mr. Rice discussed with the Board supporting a relief payment regarding the private providers in Geauga County.

iv. Accreditation:

Mr. Rice informed the Board that Accreditation is happening in January.

v. Parent Advocacy Meeting:

Mr. Jackson discussed with the Board regarding how the first Parent Advocacy meeting went and the future planning ideas for it.

vi. Building Transfers:

Mr. Rice informed the Board that the Geauga County Department of Aging will be taking over responsibility of the Workshop building. Mr. Rice further discussed other options for dealing with cost efficiency ideas for the Bus Garage building and the ICF houses.

VI. General Announcements:

Mrs. Thirion spotlighted Sally Contizano for approving a past Giving Tree deadline for a child in need request for the Giving Tree program.

VII. Other Business – comments from the floor:

Mr. Jackson called for any other business from the Board or public.

VIII. Adjournment:

There being no further business, Mr. Jackson adjourned the meeting.

The Next Board meeting will be January 20, 2021.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Mark Jackson, Board President

cc: *Bd. of Geauga Co. Commissioners*
Geauga Co. Probate Court
Geauga Co. Prosecutor

In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. For further information, contact the Superintendent.