

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

April 15, 2020

Board Members Present

Dennis Schmidt
Laura Janson
Richard Suttell
Mark Jackson
Uschy Keiper
Kristin Dailey
Martin Miller

Administration

Donald Rice
Dave Carlson
Kellie Tvergyak-Oznowich
Tami Setlock
Megan Thirion
Richelle Mills
Michelle Hawthorne

Board Members Absent

I. Call to Order and Roll Call:

a. Roll Call 2020 Board:

A call of the roll indicated that all Board Members were present by live video conference and Mr. Miller was present by phone conference. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.

b. Re-Approvals of March Board Meeting:

i. Approval of February Minutes:

Mrs. Tvergyak-Oznowich introduced Resolution 20-17(A) to approve the minutes for February 19, 2020 meeting. Dr. Schmidt made a motion to approve the March re-approvals (Resolutions 20-17A through 20-32A) as a whole motion. This included February Financials (20-03B through 20-04B). This resolution was approved.

ii. Resolutions of Appreciation:

Mrs. Tvergyak-Oznowich introduced Resolutions of Appreciation 20-18(A), 20-19(A), 20-20(A), and 20-21(A) thanking groups who volunteered at the Carnival. These resolutions were approved.

iii. Statement Review (All Funds):

Mr. Carlson provided a review of financial statements for all funds from the month of February.

iv. Ethics Recommendations:

Mrs. Tvergyak-Oznowich introduced Resolutions 20-22(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.

v. Financial Transactions and Voucher Approvals:

Mrs. Tvergyak-Oznowich introduced Resolutions 20-03(B) detailing financial transactions and Resolution 20-04(B) approving voucher schedules for the period indicated. These resolutions were approved

vi. Covid-19 Emergency:

Mrs. Tvergyak-Oznowich introduced Resolution 20-23(A) authorizing the Superintendent to protect the health and safety of clients of GCBDD by any means necessary during the declared emergency. This resolution was approved.

vii. MSI Transportation Grant:

- Mrs. Tvergyak-Oznowich introduced Resolution 20-24(A) approving a Transportation Service Grant for MSI. This resolution was approved
- viii. MSI Facility Grant:
Mrs. Tvergyak-Oznowich introduced Resolution 20-25(A) approving a Facility Grant for MSI. This resolution was approved.
 - ix. MSI Staffing Grant:
Mrs. Tvergyak-Oznowich introduced Resolution 20-26(A) approving a Staffing Grant for MSI. This resolution was approved.
 - x. MSI Vehicle Grant:
Mrs. Tvergyak-Oznowich introduced Resolution 20-27(A) approving a Vehicle Grant for MSI. This resolution was approved.
 - xi. Brittco, LLC Agreement:
Mrs. Tvergyak-Oznowich introduced Resolution 20-28(A) approving an agreement with Brittco, LLC. This resolution was approved.
 - xii. Private Provider & DSP Recognition Incentive Program:
Mrs. Tvergyak-Oznowich introduced Resolution 20-29(A) approving to implement a recognition incentive program for Private Providers and DSPs. This resolution was approved.
 - xiii. Bridges at Work Employee Resource Program:
Mrs. Tvergyak-Oznowich introduced Resolution 20-30(A) approving to support the initial 3 months of the Bridges at Work Employee Resource Program. This resolution was approved.
 - xiv. OPRA:
Mrs. Tvergyak-Oznowich introduced Resolution 20-31(A) approving to become a member of Associate member of Ohio Provider Association. This resolution was approved.
 - xv. Department of Aging:
Mrs. Tvergyak-Oznowich introduced Resolution 20-32(A) approving the Dept. of Aging to acquire the building at 8090 Cedar Road. This resolution was approved.
- c. Approval of March Minutes:
Mrs. Tvergyak-Oznowich introduced Resolution 20-33(A) to approve the minutes for March 15, 2020 meeting. This resolution was approved.
 - d. Donations:
Mrs. Tvergyak-Oznowich introduced Resolution 20-03(D) to accept donations to the program for the dates indicated. This resolution was accepted and approved.
 - e. Confirmation of Personnel Actions:
Mrs. Tvergyak-Oznowich introduced Resolution 20-02(P) to confirm personnel actions from the past month. This resolution was accepted and approved.

II. Financial

- a. Financial Statement Review (All Funds):
Mr. Carlson provided a review of financial statements for all funds.
- b. Ethics Recommendations:
Mrs. Tvergyak-Oznowich introduced Resolutions 20-34(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.
- c. Financial Transactions and Voucher Approvals:
Mrs. Tvergyak-Oznowich introduced Resolutions 20-05(B) detailing financial transactions and Resolution 20-06(B) approving voucher schedules for the period indicated. These resolutions were approved.

III. Board Status Reports:

- a. Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Waiver & Wait List, Population Served, Employment and Habilitation Services, Recreation, and Human Resources.

IV. Program Reports:

- a. Mr. Rice reviewed status reports from the agency.

V. New Business:

- a. Approvals:

- i. Cash Transfer:

Mrs. Tvergyak-Oznowich introduced Resolution 20-35(A) approving a Cash Transfer. This resolution was approved.

- ii. Then and Now:

Mrs. Tvergyak-Oznowich introduced Resolution 20-36(A) approving Then and Now Certifications. This resolution was approved.

- iii. Salary Adjustment:

Mrs. Tvergyak-Oznowich introduced Resolution 20-37(A) approving salary reviews reflecting state wide averages, regional averages, and similar sized county averages. This resolution was approved.

- iv. Retirement Severance Package:

Mrs. Tvergyak-Oznowich introduced Resolution 20-38(A) approving a retirement severance package. This resolution was approved.

- v. Girl Scout Cookies:

Mrs. Tvergyak-Oznowich introduced Resolution 20-39(A) approving the purchase of Girl Scout cookies to be distributed to DSP's and Private Providers. This resolution was approved.

- vi. Policy and Procedures:

Mrs. Tvergyak-Oznowich introduced Resolution 20-40(A) approving the revised chapters 1-6 in the Board Policy book. This resolution was approved.

- vii. Calendar:

Mrs. Tvergyak-Oznowich introduced Resolution 20-41(A) approving the Calendar of Operations for fiscal yr. 2020-2021. This resolution was approved.

- b. Issues

- i. Covid-19:

Mr. Rice discussed with the Board the precautions taken during the declared Covid-19 emergency.

- ii. Tax Budget:

Mr. Carlson discussed with the Board of the Tax Budget for 2021.

- iii. ICF Water:

Mr. Rice informed the Board of the progress of the new well being drilled at the ICF and the dealings with the EPA.

VI. General Announcements:

Mr. Jackson called for any general announcements. No announcements were made.

VII. Other Business – comments from the floor:

Mr. Jackson called for any other business or comments. No business or comments were made.

VIII. Executive Session:

Mrs. Tvergyak-Oznowich introduced Resolution 20-42(A) approving an Executive Session. This resolution was approved.

- a. Pursuant to ORC 121.22(G)(1) To consider the appointment, employment, dismissal, discipline... of a public employee or official.

IX. Adjournment:

There being no further business, Mr. Jackson adjourned the meeting.

The Next Board meeting will be May 20, 2020.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Mark Jackson, Board President

*cc: Bd. of Geauga Co. Commissioners
Gauga Co. Probate Court
Gauga Co. Prosecutor*