

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

**BOARD MINUTES  
February 19, 2020**

**Board Members Present**

Dennis Schmidt  
Martin Miller  
Richard Suttell  
Mark Jackson  
Uschy Keiper  
Laura Janson

**Administration**

Donald Rice  
Dave Carlson  
Kellie Tvergyak-Oznowich  
Tami Setlock  
Megan Thirion  
Richelle Mills  
Ken Kirchner

**Board Members Absent**

Kristin Dailey

**I. Swear in New Board Member 5:55 P.M.**

**II. Call to Order and Roll Call:**

- a. Roll Call 2020 Board:  
A call of the roll indicated that all Board Members were present except Mrs. Dailey. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.
- b. Approval of January Minutes:  
Mrs. Tvergyak-Oznowich introduced Resolution 20-12(A) to approve the minutes for January 15, 2020 meeting. This resolution was approved.
- c. Approval of Donations:  
Mrs. Tvergyak-Oznowich introduced Resolution 20-02(D) to accept donations to the program for the dates indicated. This resolution was accepted and approved.
- d. Confirmation of Personnel Actions:  
There were no personnel actions to confirm during the past month.

**III. Financial**

- a. Financial Statement Review (All Funds):  
Mr. Carlson provided a review of financial statements for all funds.
- b. Ethics Recommendations:  
Mrs. Tvergyak-Oznowich introduced Resolutions 20-13(A) to approve the ethics recommendation for the time period processed. The Board found that these payments do not present a conflict of interest and this resolution was accepted and approved.
- c. Financial Transactions and Voucher Approvals:  
Mrs. Tvergyak-Oznowich introduced Resolutions 20-01(B) detailing financial transactions and Resolution 20-02(B) approving voucher schedules for the period indicated. These resolutions were approved.

**IV. Board Status Reports:**

Mr. Rice reviewed the Board Status Reports: Major Unusual Incidents, Waiver & Wait List, Population Served, Employment and Habilitation Services, Recreation, and Human Resources.

**V. Program Reports:**

- a. Mr. Rice reviewed status reports from the agencies' programs.
- b. Ken Kirchner reported on private providers and was asked to come back in April with further findings.

**VI. New Business:**

- a. Approvals:
  - i. Cash Transfer:  
Mrs. Tvergyak-Oznowich introduced Resolution 20-14(A) approving a cash transfer covering costs for the 1<sup>st</sup> and 2<sup>nd</sup> quarters of 2020. This resolution was approved.

- ii. Then and Now:  
Mrs. Tvergyak-Oznowich introduced Resolution 20-15(A) approving Then and Now Certifications. This resolution was approved.
  - i. MSI ODOT Grant Request  
Mrs. Tvergyak-Oznowich introduced Resolution 20-16(A) approving to move forward with MSI grant to acquire a light transit vehicle. This resolution was approved.
- b. Issues
- i. GCBDD Board & MSI Board Meeting:  
Mr. Rice reviewed with the Board the details of a meeting had with the MSI Board and staff.
  - ii. Deed Restrictions:  
Mr. Rice informed the Board of the guidelines for the Metzenbaum property and ideas of future plans.
  - iii. Board Polies and Procedures:  
Mr. Rice informed the Board of the updating of the entire GCBDD Policies and Procedures handbook.
  - iv. ICF Beds:  
Mr. Rice reviewed with the Board of the future ideas of the ICF and the Bed Restrictions.
  - v. Carnival:  
Mr. Rice reminded the Board of the upcoming Free Carnival on March 7<sup>th</sup>.
  - vi. Succession Plan:  
Mr. Jackson and Dr. Schmidt discussed the need for a Succession Plan procedure.

**VII. General Announcements:**

Mr. Rice shared the recent invite to the Commissioners meeting on February 25<sup>th</sup> recognizing March as Developmental Disabilities Awareness Month.

**VIII. Other Business – comments from the floor:**

Mr. Jackson called for any other business from the Board or public.

**IX. Adjournment:**

There being no further business, Mr. Jackson adjourned the meeting.

***The Next Board meeting will be March 18, 2020.***

Submitted:

Approval:

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Donald L. Rice II, Superintendent  
cc: Bd. of Geauga Co. Commissioners  
Gauga Co. Probate Court  
Gauga Co. Prosecutor

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Mark Jackson, Board President

*In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. For further information, contact the Superintendent.*