

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES***

***January 15, 2020***

**Board Members Present**

Dennis Schmidt  
Martin Miller  
Richard Suttell  
Mark Jackson  
Kristin Dailey  
Laura Janson

**Administration**

Donald Rice  
Dave Carlson  
Kellie Tvergyak-Oznowich  
Michelle Hawthorne  
Megan Thirion  
Tami Setlock  
Janice Chesnes  
Richelle Mills  
Nick Bregar

**Board Members Absent**

**I. Ethics Council: 5:55 P.M.**

The Board reviewed the attached listing of direct payments to affected persons in the financial transactions for December 2019.

**II. Call to Order and Roll Call:**

a. Roll Call 2019 Board:

A call of the roll indicated that all Board Members were present. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.

b. Approval of November Minutes:

Mrs. Tvergyak-Oznowich introduced Resolution 19-109(A) to approve the minutes for November 20, 2019 meeting. This resolution was approved.

c. Adjourn 2019 Board

There being no further business, Mr. Jackson adjourned the 2019 Board.

d. Roll call 2020 Board

A call of the roll indicated that all Board Members were present. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.

e. Election of Officers

Mrs. Tvergyak-Oznowich introduced Resolution 20-01(A) electing the slate of officers for the 2020 Board. Mark Jackson was elected President, Laura Janson was elected Vice President, and Kristin Dailey was elected Secretary. This resolution was accepted and approved.

f. Board Committee Ethics

Mrs. Tvergyak-Oznowich introduced Resolution 20-02(A) electing the slate of officers for the 2020 Ethics Committee. It was resolved to eliminate the Ethics Committee in favor of the approval of the majority of the Board. This resolution was accepted and approved.

g. Finance Committee

Mrs. Tvergyak-Oznowich introduced Resolution 20-03(A) electing the slate of officers for the 2020 Finance Committee. Elected were Mark Jackson, Dr. Dennis Schmidt, and Martin Miller. This resolution was accepted and approved.

h. Approval of Donations:

Mrs. Tvergyak-Oznowich introduced Resolution 20-01(D) to accept donations to the program for the dates indicated. This resolution was accepted and approved.

i. Confirmation of Personnel Actions:

Mrs. Tvergyak-Oznowich introduced Resolution 20-01(P) to confirm personnel actions during the past month. This resolution was confirmed and approved.

### **III. Financial**

- a. Financial Statement Review (All Funds):  
Mr. Carlson provided a review of financial statements for all funds.
- b. Ethics Council Recommendations:  
The 2019 Council found that these payments do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons and recommended their approval.
- c. Financial Transactions and Voucher Approvals:  
Mrs. Tvergyak-Oznowich introduced Resolutions 19-23(B) detailing financial transactions and Resolution 19-24(B) approving voucher schedules for the period indicated. These resolutions were approved.

### **IV. Board Status Reports:**

Mr. Rice reviewed the Board Status Reports: Population Served, Employment and Habilitation Services, Recreation, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual Incidents.

### **V. Program Reports:**

Mr. Rice reviewed status reports from the agencies' programs.

### **VI. New Business:**

- a. Approvals:
  - i. Architectural Services for Roof Replacement  
Mrs. Tvergyak-Oznowich introduced Resolution 20-04(A) approving to enter into an agreement with Fogle/Stenzel for roofing repairs and consulting. This resolution was approved.
  - ii. Construction Inspection Services for Paving  
Mrs. Tvergyak-Oznowich introduced Resolution 20-05(A) approving to enter into an agreement with Baker, Bednar, Snyder & Associates for paving repairs and replacements. This resolution was approved.
  - i. MSI ODOT Grant Request  
Mrs. Tvergyak-Oznowich introduced Resolution 20-06(A) approving to support MSI in acquiring a light transit vehicle. This resolution was approved.
  - ii. Metzenbaum Foundation Funding  
Mrs. Tvergyak-Oznowich introduced Resolution 20-07(A) approving additional funding to the Metzenbaum Foundation for Respite Night. This resolution was approved.
  - iii. NEON Representatives  
Mrs. Tvergyak-Oznowich introduced Resolution 20-08(A) approving Don Rice as the rep. for NEON, and Dave Carlson and Tami Setlock as the alternates. This resolution was approved.
  - iv. Family First Council Representatives  
Mrs. Tvergyak-Oznowich introduced Resolution 20-09(A) approving Don Rice as the rep. for Family First Council, and Dave Carlson and Tami Setlock as the alternates. This resolution was approved.
  - v. Disposal of Assets  
Mrs. Tvergyak-Oznowich introduced Resolution 20-10(A) approving the disposal of assets due to being outdated and or broken. This resolution was approved.
- b. Issues
  - i. Wrap Up of 2019 Goals  
Mr. Rice reviewed with the Board the progress of the goals that were set for 2019.

- ii. Deed Restrictions  
Mr. Rice informed the Board of the guidelines for the Metzenbaum property and ideas of future plans.
- iii. Rescheduling of Holiday Time Off  
Mr. Rice discussed with the Board the possibility of rescheduling the holiday days off for staff.
- iv. Confirmation of Board Member Contact Info.  
Mrs. Tveryak-Oznowich asked the Board to confirm their contact information.

**VII. General Announcements:**

Mr. Rice shared recent correspondence regarding two applications to become a Board member and introduced them to the Board.

**VIII. Other Business – comments from the floor**

Mr. Jackson called for any other business from the Board or public.

**IX. Executive Session:**

- a. Pursuant to ORC 121.22(G)(1) To consider the appointment, employment, ... or compensation of a public employee or official.

**X. Adjournment:**

There being no further business, Mr. Jackson adjourned the meeting.

***The Next Board meeting will be February 19, 2020.***

Submitted:

Approval:

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Donald L. Rice II, Superintendent

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Mark Jackson, Board President

cc: *Bd. of Geauga Co. Commissioners*  
*Gauga Co. Probate Court*  
*Gauga Co. Prosecutor*

*In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. For further information, contact the Superintendent.*