

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

November 14, 2018

Board Members Present

Mark Jackson
Laura Janson
Mark Sarna
Kristin Dailey
Dennis Schmidt
Richard Suttell

Administration

Donald Rice
Tami Setlock
Connie Scanlon
Megan Thirion
Michelle Hawthorne

Board Members Absent

Martin Miller

I. ETHICS COUNCIL: 5:55 P.M.

The Board reviewed the attached listing of direct payments to affected persons in the financial transactions for September 2018.

II. WORKING SESSION: 6:00 P.M.:

Don Rice led the Board through the working session consisting of 2019 Annual Plan, 2018 Annual Plan Goal Update and Data Warehouse. Ken Kirchner presented a quick update on his progress.

III. CALL TO ORDER: 7:00 P.M.:

a. Roll Call: 2018 Board

A call of the roll indicated that all Board Members were present with the exception of Martin Miller. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.

b. Approval of the Minutes:

Ms. Scanlon introduced Resolution 18-59(A) approving the minutes for the October 17, 2018 meeting. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

c. Acceptance of Donations:

Ms. Scanlon introduced Resolution 18-11(D) accepting donations to the program for the dates indicated. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

d. Personnel Actions:

Ms. Scanlon introduced Resolution 18-11(P) confirming personnel actions during the past month. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

IV. FINANCIAL ACTIONS:

a. Financial Statement Review (All Funds):

Mr. Rice provided a review of financial statements for all funds.

b. Ethics Council Recommendations:

The Board found that these payments do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons and recommended their approval.

c. Financial Transactions and Voucher Approvals:

Ms. Scanlon introduced Resolution 18-19(B) detailing financial transactions and Resolution 18-20(B) approving voucher schedules for the period. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

V. BOARD STATUS REPORTS

Mr. Rice reviewed the Board status reports: Population Served, Employment and Habilitation Services, Recreation, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual Incidents. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VI. PROGRAM REPORTS

Mr. Rice introduced status reports from the agencies programs. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VII. NEW BUSINESS:

a. Approvals:

i. Position Descriptions

Ms. Scanlon introduced Resolution 18-61(A) approving changes for Provider Compliance Specialist and Community Connection Coordinator. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

ii. Transportation Grant

Ms. Scanlon introduced Resolution 18-62(A) approving a grant for transportation services for Our Lady of the Wayside. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

b. Issues:

i. Lease of House A

Mr. Rice entertained a questions and answer session with Joy Black on the potential lease of House A This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

ii. Board member terms

Mr. Rice reviewed current Board member terms. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

iii. Workshop fire safety issue

Mr. Rice discussed the fire safety issues at the Adult Services building. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

iv. ICF Future update

Mr. Rice discussed the fire safety issues at the Adult Services building. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VIII. GENERAL ANNOUNCEMENTS:

Mr. Rice shared the recent correspondence. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

IX. OTHER BUSINESS:

Mr. Jackson called for any other business from the Board or the public.

X. ADJOURMENT:

There being no further business, Mr. Jackson adjourned the meeting.

The Next Board meeting will be December 19, 2018.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Mark Jackson, Board President

cc: *Bd. of Geauga Co. Commissioners*
Geauga Co. Probate Court
Geauga Co. Prosecutor

In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. Further information contact the Superintendent.