

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

November 20, 2019

Board Members Present

Dennis Schmidt
Kristin Dailey
Laura Janson
Mark Jackson
Mark Sarna
Richard Suttell

Administration

Donald Rice
Dave Carlson
Kellie Tvergyak-Oznowich
Michelle Hawthorne
Megan Thirion
Tami Setlock
Janice Chesnes
Carol Koritansky

Board Members Absent

Martin Miller

I. Ethics Council: 5:55 P.M.

The board reviewed the attached Listing of direct payments to affected persons in the financial transactions for October 2019.

II. Training: Budget and 5yr Projection

III. Call to Order and Roll Call:

a. Roll Call 2019 Board:

A call of the roll indicated that all Board Members were present except Martin Miller. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.

b. Approval of August Minutes:

Mrs. Tvergyak-Oznowich introduced Resolution 19-93(A) to approve the minutes for October 16, 2019 meeting. This resolution was approved.

Approval of Donations:

Mrs. Tvergyak-Oznowich introduced Resolution 19-10(D) to accept donations to the program for the dates indicated. This resolution was accepted and approved.

c. Confirmation of Personnel Actions:

Mrs. Tvergyak-Oznowich introduced Resolution 19-10(P) confirming personnel actions during the past month. This resolution was confirmed and approved.

d. Resolution of Appreciation

Mrs. Tvergyak-Oznowich introduced Resolution 19-94(A) thanking a Board member for their service. This resolution was approved.

IV. Financial

a. Financial Statement Review (All Funds):

Mr. Carlson provided a review of financial statements for all funds.

b. Ethics Council Recommendations:

The Board found that these payments do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons and recommended their approval.

c. Financial Transactions and Voucher Approvals:

Mrs. Tvergyak-Oznowich introduced Resolutions 19-19(B) detailing financial transactions and Resolution 19-20(B) approving voucher schedules for the period. These resolutions were approved.

V. Board Status Reports:

Mr. Rice reviewed the Board Status Reports: Population Served, Employment and Habilitation Services, Recreation, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual Incidents.

VI. Program Reports:

Mr. Rice reviewed status reports from the agencies' programs.

VII. New Business:

a. Approvals:

- i. Approval of Signature Authorization
Mrs. Tvergyak-Oznowich introduced Resolution 19-95(A) approving the signature authorization of Dave Carlson. This resolution was approved.
- ii. Supplemental Appropriation & Cash Transfer
Mrs. Tvergyak-Oznowich introduced Resolution 19-96(A) approving a supplemental appropriation and cash transfer of \$2,000,000.00. This resolution was approved.
- iii. 2020 Contracts Approval
Mrs. Tvergyak-Oznowich introduced Resolution 19-97(A) approving the listing of contracts and agreements for the year 2020. This resolution was approved.
- iv. Metzenbaum Foundation Agreement
Mrs. Tvergyak-Oznowich introduced Resolution 19-98(A) approving the agreement with the Metzenbaum Foundation. This resolution was approved.
- v. Bala Management LLC
Mrs. Tvergyak-Oznowich introduced Resolution 19-99(A) approving the locally funded service agreement with Bala Management LLC. This resolution was approved.
- vi. Maple Leaf Community Residences
Mrs. Tvergyak-Oznowich introduced Resolution 19-100(A)) approving the locally funded service agreement with Maple Leaf Community Residences. This resolution was approved.
- vii. Wendy Bergant
Mrs. Tvergyak-Oznowich introduced Resolution 19-101(A) approving the locally funded service agreement with Wendy Bergant. This resolution was approved.
- viii. Janice Shipman
Mrs. Tvergyak-Oznowich introduced Resolution 19-102(A) approving the locally funded service agreement with Janice Shipman. This resolution was approved.
- ix. ResCare
Mrs. Tvergyak-Oznowich introduced Resolution 19-103(A) approving the locally funded service agreement with ResCare. This resolution was approved.
- x. Ascentia of JFSA
Mrs. Tvergyak-Oznowich introduced Resolution 19-104(A) approving the locally funded service agreement with Ascentia of JFSA. This resolution was approved.
- xi. JFSA Rates
Mrs. Tvergyak-Oznowich introduced Resolution 19-105(A) approving the increase of DSP wages for the ICF staff via JFSA. This resolution was approved.
- xii. Staff Retention
Mrs. Tvergyak-Oznowich introduced Resolution 19-106(A) approving Don Rice to design an equitable system for either a bonus or severance package based on staff longevity. This resolution was approved.

- xiii. Procedure Approval
Mrs. Tvergyak-Oznowich introduced Resolution 19-107(A) approving the Procedures for Policy 10.9.2. This resolution was approved.
 - xiv. Addendum Approval
Mrs. Tvergyak-Oznowich introduced Resolution 19-108(A) approving the Board meeting dates for year 2020. This resolution was approved.
- b. Issues
- i. Levy
Mr. Rice updated the Board on the passing of the levy on November 5th.
 - ii. Board Member Terms
Mr. Rice discussed with the Board the current Board member terms and the issue of replacing Mark Sarna.
 - iii. Provider Support Initiatives
Mr. Rice discussed with the Board the idea of supporting private providers who serve clients in Geauga County with incentives to continue services.
 - iv. Cell Tower/ Property Plans
Mr. Rice presented the Board with plans of a potential cell tower on the property and the potential of downsizing the responsibility of property management.
 - v. Director Jeff Davis
Mr. Rice discussed with the Board information regarding Director Jeff Davis coming to Metzenbaum in January and topics to address.
 - vi. Staff Appreciation Gift
Mrs. Tvergyak-Oznowich discussed with the Board the idea of giving the GCBDD staff an appreciation gift.

VIII. General Announcements:

Mr. Rice shared recent correspondence. Mr. Sarna announced his leaving of the Board and expressed gratitude for his time serving as a Board member.

IX. Other Business – comments from the floor

Mr. Jackson called for any other business from the Board or public.

X. Adjournment:

There being no further business, Mr. Jackson adjourned the meeting.

The Next Board meeting will be December 11, 2019.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Mark Jackson, Board President

cc: *Bd. of Geauga Co. Commissioners*
Geauga Co. Probate Court
Geauga Co. Prosecutor

In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. For further information, contact the Superintendent.