

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

July 20, 2016

Board Members Present

Dennis Schmidt
Bart Alcorn
Mark Jackson
Thomas Metcalfe
Nanette Warholic

Administration

Don Rice
Steve Tucker
Connie Scanlon
Tami Setlock
Megan Thirion

Board Members Absent

Laura Janson
Martin Miller

I. ETHICS COUNCIL: 5:55 P.M.

The Ethics Council reviewed the attached listing of direct payments to affected persons in the financial transactions for June 2016.

II. CALL TO ORDER: 7:00 P.M.

a. Roll Call: 2016 Board

A call of the roll indicated that all Board Members were present except Laura Janson and Martin Miller. There being a quorum present, Dr. Schmidt, President of the Board, called the meeting to order.

b. Approval of the Minutes:

Ms. Scanlon introduced Resolution 16-39(A) approving the minutes for the June 15, 2016 meeting. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

c. Acceptance of Donations:

Ms. Scanlon introduced Resolution 16-07(D) approving donations for the program for the dates indicated. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

d. Personnel Actions:

Ms. Scanlon introduced Resolution 16-07(P) confirming personnel actions during the past month. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

e. Resolutions of Appreciation:

Ms. Scanlon introduced Resolutions of Appreciation 16-37(P) for the retirement of Charlotte Keim Harpst. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

III. FINANCIAL ACTIONS:

a. Financial Statement Review (All Funds):

Mr. Tucker provided a review of financial statements for all funds.

b. Ethics Council Recommendations:

The Ethics Council found that these payments do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons and recommended their approval.

c. Financial Transactions and Voucher Approvals:

Ms. Scanlon introduced Resolution 16-11(B) detailing financial transactions for the period. Ms. Scanlon introduced Resolution 16-12(B) approving voucher schedules for the period. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

IV. BOARD STATUS REPORTS

Mr. Rice reviewed the Board status reports: Population Served, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual Incidents. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

V. PROGRAM REPORTS

Mr. Rice introduced status reports from the agencies programs. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VI. NEW BUSINESS:

a. Approvals:

- i. Wage Increase - General
Ms. Scanlon introduced Resolution 16-40(A) approving a 2% salary increase for all eligible employees. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- ii. Wage Increase - Substitute
Ms. Scanlon introduced Resolution 16-41(A) approving an adjustment for the substitute wage scale. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- iii. Superintendent Contract
Ms. Scanlon introduced Resolution 16-42(A) approving a 2% increase for the Superintendent's third year of his three year contract. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- iv. Pioneer Waterland
Ms. Scanlon introduced Resolution 16-43(A) approving an increase of up to \$1,000 in additional grant for the Pioneer Waterland outreach. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- v. Loretta Mae Holmes Trust
Ms. Scanlon introduced Resolution 16-44(A) approving the transfer of the funds from the Loretta Mae Holmes Trust to the Metzenbaum Foundation to be restricted to assisting children. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- vi. Great Geauga County Fair handouts
Ms. Scanlon introduced Resolution 16-45(A) approving handouts and giveaways for the Geauga County Fair. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- vii. Contract Speech Mentorship
Ms. Scanlon introduced Resolution 16-46(A) approving the payment of a mentorship for the new speech therapist. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- viii. Grant – Light Transit Vehicle
Ms. Scanlon introduced Resolution 16-49(A) supporting MSI for the FY17 ODOT Specialized Transportation Grant to including paying the match. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

b. Issues:

- i. ICF Futures
Mr. Rice discussed the ICF futures project. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.
- ii. Greenhouse
The Board discussed issue surrounding the greenhouse. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VII. GENERAL ANNOUNCEMENTS:

There were no new announcements.

VIII. OTHER BUSINESS:

Dr. Schmidt called for any other business from the Board or the public.

XI. EXECUTIVE SESSION Ms. Scanlon introduced Resolution 16-47(A) adjourning into executive session pursuant to ORC 121.22(G)(1) To consider the appointment, employment, ... or compensation of a public employee or official,. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

X. NEW BUSINESS Approvals: Salary Adjustments
Ms. Scanlon introduced Resolution 16-48(A) approving salary adjustments for the Directors. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

XI. ADJOURMENT:
There being no further business, Dr. Schmidt adjourned the meeting.

The Next Board meeting will be August 17, 2016.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Dennis Schmidt, Board President

cc: *Bd. of Geauga Co. Commissioners*
Gauga Co. Probate Court
Gauga Co. Prosecutor
MEA President

In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. Further information contact the Superintendent.