

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES***

*July 18, 2018*

**Board Members Present**

Mark Jackson  
Mark Sarna  
Kristen Dailey  
Kristin Dailey  
Dennis Schmidt  
Richard Suttell

**Administration**

Donald Rice  
John Bonko  
Tami Setlock  
Connie Scanlon  
Megan Thirion

**Board Members Absent**

Laura Janson  
Martin Miller

***I. ETHICS COUNCIL: 5:55 P.M.***

The Board reviewed the attached listing of direct payments to affected persons in the financial transactions for May 2018.

***II. WORKING SESSION***

Tami Setlock presented Waivers 101.

***III. CALL TO ORDER: 6:00 P.M.:***

a. Roll Call: 2018 Board

A call of the roll indicated that all Board Members were present with the exception of Ms. Janson and Mr. Miller. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.

b. Approval of the Minutes:

Ms. Scanlon introduced Resolution 18-44(A) approving the minutes for the June 20, 2018 meeting. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

c. Acceptance of Donations:

Ms. Scanlon introduced Resolution 18-07(D) accepting donations to the program for the dates indicated. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

d. Personnel Actions:

Ms. Scanlon introduced Resolution 18-07(P) confirming personnel actions during the past month. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

***IV. FINANCIAL ACTIONS:***

a. Financial Statement Review (All Funds):

Mr. Bonko provided a review of financial statements for all funds.

b. Ethics Council Recommendations:

The Board found that these payments do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons and recommended their approval.

c. Financial Transactions and Voucher Approvals:

Ms. Scanlon introduced Resolution 18-11(B) detailing financial transactions for the period. Ms. Scanlon introduced Resolution 18-12(B) approving voucher schedules for the period. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

## **V. BOARD STATUS REPORTS**

Mr. Rice reviewed the Board status reports: Population Served, Employment and Habilitation Services, Recreation, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual Incidents. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

## **VI. PROGRAM REPORTS**

Mr. Rice introduced status reports from the agencies programs. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

## **VII. NEW BUSINESS:**

### **a. Approvals:**

#### **i. Disposal of Assets**

Ms. Scanlon introduced Resolution 18-45(A) approving the disposal of assets that are unusable, unsafe or outdated. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

#### **i. Wage Increase**

Ms. Scanlon introduced Resolution 18-46(A) approving a three (3%) percent wage increase to all eligible employees. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

### **b. Issues:**

#### **i. 2018 Annual Goals**

Mr. Rice reviewed the progress towards the 2018 annual goals. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

#### **ii. 2019-21 Strategic Plan**

Mr. Rice updated the board on the formation of a strategic planning team. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

## **VIII. GENERAL ANNOUNCEMENTS:**

Mr. Rice shared the recent correspondence. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

## **IX. OTHER BUSINESS:**

Mr. Jackson called for any other business from the Board or the public.

## **X. EXECUTIVE SESSION:**

Ms. Scanlon introduced Resolution 18-48(A) adjourning into executive session pursuant to ORC 121.22(G)(1) To consider the appointment, employment, ... or compensation of a public employee or official. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

## **XI. OTHER BUSINESS:**

Mr. Rice introduced Resolution 18-47(A) approving a three (3%) increase for the second year of the Superintendent Contract. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

## **XII. ADJOURNMENT:**

There being no further business, Mr. Jackson adjourned the meeting.

***The Next Board meeting will be July 18, 2018.***

Submitted:

Approval:

---

Donald L. Rice II, Superintendent

---

Mark Jackson, Board President

*cc: Bd. of Geauga Co. Commissioners  
Gauga Co. Probate Court  
Gauga Co. Prosecutor*

*In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. Further information contact the Superintendent.*