

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES***

***March 21, 2018***

**Board Members Present**

Mark Jackson  
Laura Janson  
Mark Sarna  
Kristin Dailey  
Dennis Schmidt  
Richard Suttell

**Administration**

Donald Rice  
John Bonko  
Tami Setlock  
Michelle Hawthorne  
Connie Scanlon  
Megan Thirion

**Board Members Absent**

Martin Miller

***I. ETHICS COUNCIL: 5:55 P.M.***

The Board reviewed the attached listing of direct payments to affected persons in the financial transactions for February 2018.

***II. CALL TO ORDER: 6:00 P.M.:***

a. Roll Call: 2018 Board

A call of the roll indicated that all Board Members were present with the exception of Martin Miller. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.

b. Approval of the Minutes:

Ms. Scanlon introduced Resolution 18-15(A) approving the minutes for the February 21, 2018 meeting. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

c. Acceptance of Donations:

Ms. Scanlon introduced Resolution 18-03(D) accepting donations to the program for the dates indicated. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

d. Personnel Actions:

Ms. Scanlon introduced Resolution 18-03(P) confirming personnel actions during the past month. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

e. Resolutions of Appreciation:

Ms. Scanlon introduced Resolutions of Appreciation 18-16(A) – 18-24(A) commending various schools, churches and civic groups for assisting at the Community Carnival. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

***III. FINANCIAL ACTIONS:***

a. Financial Statement Review (All Funds):

Mr. Bonko provided a review of financial statements for all funds.

b. Ethics Council Recommendations:

The Board found that these payments do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons and recommended their approval.

c. Financial Transactions and Voucher Approvals:

Ms. Scanlon introduced Resolution 18-03(B) detailing financial transactions for the period. Ms. Scanlon introduced Resolution 18-04(B) approving voucher schedules for the period. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

#### **IV. BOARD STATUS REPORTS**

Mr. Rice reviewed the Board status reports: Population Served, Employment and Habilitation Services, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual Incidents. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

#### **V. PROGRAM REPORTS**

Mr. Rice introduced status reports from the agencies programs. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

#### **VI. NEW BUSINESS:**

##### **a. Approvals:**

##### **i. Pioneer Waterland Fun in the Sun Day Grant**

Ms. Scanlon introduced Resolution 18-25(A) approving a grant of up to \$3,000 to offset the costs of a day at Pioneer Waterland for clients, staff, and families. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

##### **ii. Community Connections Stipends**

Ms. Scanlon introduced Resolution 18-26(A) approving an amendment to the contract with the Metzenbaum Foundation to include stipends for Community Connection events. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

##### **b. Issues:**

##### **i. Carnival Update**

A discussion was had on the Community Carnival with suggestions for next year. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

##### **ii. Outside Communications**

A discussion was had on ways to increase communications with the public. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

#### **VII. GENERAL ANNOUNCEMENTS:**

Mr. Rice shared the recent correspondence. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

#### **VIII. OTHER BUSINESS:**

Mr. Jackson called for any other business from the Board or the public.

#### **IX. EXECUTIVE SESSION:**

Ms. Scanlon introduced Resolution 18-27(A) adjourning into Executive Session pursuant to ORC 121.22(G)(1) ) "To consider the appointment, employment, ..., or compensation of a public employee or official, ..." Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

#### **X. NEW BUSINESS:**

None

**XI. ADJOURNMENT:**

There being no further business, Mr. Jackson adjourned the meeting.

***The Next Board meeting will be April 18, 2018.***

Submitted:

Approval:

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Donald L. Rice II, Superintendent

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Mark Jackson, Board President

*cc: Bd. of Geauga Co. Commissioners  
Gauga Co. Probate Court  
Gauga Co. Prosecutor*

*In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. Further information contact the Superintendent.*