

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES***

***February 17, 2016***

**Board Members Present**

Dennis Schmidt  
Bart Alcorn  
Laura Janson  
Mark Jackson  
Thomas Metcalfe  
Martin Miller  
Nanette Warholic

**Administration**

Donald Rice  
Steve Tucker  
Tami Setlock  
Michelle Hawthorne  
Connie Scanlon  
Megan Thirion

**Board Members Absent**

***I. ETHICS COUNCIL: 5:55 P.M.***

The Ethics Council reviewed the attached listing of direct payments to affected persons in the financial transactions for January 2016.

***II. PROGRAM UPDATE:***

CEVEC updated the Board on the progress on the cooperative working arrangement between them and the Greenhouse at Eddy Fruit Farm..

***II. CALL TO ORDER: 6:00 P.M.:***

a. Roll Call: 2016 Board

A call of the roll indicated that all Board Members were present. There being a quorum present, Dr. Schmidt, President of the Board, called the meeting to order.

b. Approval of the Minutes:

Ms. Scanlon introduced Resolution 16-11(A) approving the minutes for the January 20, 2016 meeting. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

c. Acceptance of Donations:

Ms. Scanlon introduced Resolution 16-02(D) accepting donations to the program for the dates indicated. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

d. Personnel Actions:

Ms. Scanlon introduced Resolution 16-02(P) confirming personnel actions during the past month. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

e. Resolutions of Appreciation:

Ms. Scanlon introduced Resolutions of Appreciation 16-13, 14, 15 & 16(P) for Sue Prygo, Dave Scott, Teri Collins and Greg Kope. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

***III. FINANCIAL ACTIONS:***

a. Financial Statement Review (All Funds):

Mr. Tucker provided a review of financial statements for all funds.

b. Ethics Council Recommendations:

The Ethics Council found that these payments do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons and recommended their approval.

c. Financial Transactions and Voucher Approvals:

Ms. Scanlon introduced Resolution 16-01(B) detailing financial transactions for the period. Ms. Scanlon introduced Resolution 16-02(B) approving voucher schedules for the period. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

#### **IV. BOARD STATUS REPORTS**

Mr. Rice reviewed the Board status reports: Population Served, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual Incidents. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

#### **V. PROGRAM REPORTS**

Mr. Rice introduced status reports from the agencies programs. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

#### **VI. NEW BUSINESS:**

##### **a. Approvals:**

- i. Metzenbaum Foundation for Family Homes Based Services  
Ms. Scanlon introduced Resolution 16-12(A) approving Family Homes Based Services to run through the Metzenbaum Foundation. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- ii. Community Employment Service Agreements  
Ms. Scanlon introduced Resolution 16-12(A) approving revisions to the Community Employment Service Agreements.. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- iii. Position Descriptions  
Ms. Scanlon introduced Resolution 16-13(A) approving changes to the Administrative Receptionist and Supervisor of Nursing position descriptions.. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- iv. Appropriation Change  
Ms. Scanlon introduced Resolution 16-14(A) approving changes to the appropriations. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

##### **b. Issues:**

- i. Greenhouse Update  
The Board was updated on the Greenhouse and how the grant money was spent. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

#### **VII. GENERAL ANNOUNCEMENTS:**

Mr. Rice shared the recent correspondence. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

#### **VIII. OTHER BUSINESS:**

Dr. Schmidt called for any other business from the Board or the public.

#### **X. EXECUTIVE SESSION:**

Ms. Scanlon introduced Resolution 15-14(A) adjourning into Executive Session pursuant to ORC 121.22(G)(1) ) "To consider the appointment, employment, ..., or compensation of a public employee or official, ..." and ORC121.22(G)(4) "Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment." Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

#### **XI. NEW BUSINESS: continued**

##### **a. Approvals:**

- i. Severance Agreement  
Ms. Scanlon introduced Resolution 16-17(A) approving a Severance Agreement with the MEA for those position who will be displaced in accordance with the new regulations. These positions include, Registered Adult Services Worker, Adult Services Associate, Job Coach, Work Coordinator, Registered Nurses, and Van Drivers.

Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

ii. Consulting Contract

Ms. Scanlon introduced Resolution 16-18(A) approving a contract with Dise and Co. for employment services for outplacement services. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

**X. ADJOURNMENT:**

There being no further business, Dr. Schmidt adjourned the meeting.

***The Next Board meeting will be March 16, 2016.***

Submitted:

Approval:

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Donald L. Rice II, Superintendent

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Dennis Schmidt, Board President

cc: *Bd. of Geauga Co. Commissioners*  
*Gauga Co. Probate Court*  
*Gauga Co. Prosecutor*  
*MEA President*

*In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. Further information contact the Superintendent.*