

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES
December 20, 2017***

Board Members Present

Dennis Schmidt
Mark Jackson
Laura Janson
Kristin Dailey
Martin Miller
Mark Sarna
Richard Suttell

Administration

Don Rice
John Bonko
Connie Scanlon
Tami Setlock
Richelle Mills
Michelle Hawthorne

Board Members Absent

I. ETHICS COUNCIL: 5:55 P.M.

The Ethics Council reviewed the attached listing of direct payments to affected persons in the financial transactions for November 2017.

II. CALL TO ORDER: 7:00 P.M.

a. Roll Call: 2017 Board

A call of the roll indicated that all Board Members were present. There being a quorum present, Dr. Schmidt, Board President, called the meeting to order.

b. Approval of Minutes

Ms. Scanlon introduced Resolution 17-68(A) approving the board minutes for the November 15, 2017 Board Meeting. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

c. Acceptance of Donations:

Ms. Scanlon introduced Resolution 17-12(D) accepting donations to the program for the dates indicated. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

d. Personnel Actions:

Ms. Scanlon introduced Resolution 17-12(P) confirming personnel actions during the past month. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

III. FINANCIAL ACTIONS:

a. Financial Statement Review (All Funds):

Mr. Bonko provided a review of financial statements for all funds.

b. Ethics Council Recommendations:

c. The Board found that these payments do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons and recommended their approval.

d. Financial Transactions and Voucher Approvals:

Ms. Scanlon introduced Resolution 17-21(B) detailing financial transactions for the period and Resolution 17-22(B) approving vouchers for the period. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

IV. BOARD STATUS REPORTS

Mr. Rice reviewed the Board status reports: Population Served, Employment and Habilitation Services, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual

Incidents. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

V. PROGRAM REPORTS

Mr. Rice introduced status reports from the agencies programs. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VI. NEW BUSINESS:

a. Approvals:

- i. 2018 Annual Plan Approval
Ms. Scanlon introduced Resolution 17-69(A) authorizing the 2018 Annual Plan as presented at the November Board Meeting. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- ii. 2018 Board Meeting Dates
Ms. Scanlon introduced Resolution 17-70(A) approving Board meeting dates for 2018. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- iii. 2018 Annual Contracts
Ms. Scanlon introduced Resolution 17-71(A) approving the attached listing of contracts for 2018. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- iv. 2018 Medicaid Match
Ms. Scanlon introduced Resolution 17-72(A) approving the maximum Medicaid match for 2018. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- v. Board Policies and Procedures
Ms. Scanlon introduced Resolution 17-73(A) approving changes to the Insurance Personnel Policy and Procedure. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- vi. Position Description - Shift Aide
Ms. Scanlon introduced Resolution 17-74(A) approving changes to the Shift Aide job description adding delegated nursing responsibilities. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- vii. MSI ODOT Grant
Ms. Scanlon introduced Resolution 17-75(A) supporting MSI's grant application and paying the match for the grant for 2 light transit vehicles. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- viii. Contract – Nursing Services
Ms. Scanlon introduced Resolution 17-76(A) approving a contract for nursing services during the interim of moving to delegated nursing. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- ix. Transportation Grant – Our Lady of the Wayside
Ms. Scanlon introduced Resolution 17-77(A) approving a grant to Our Lady of the Wayside for transportation support. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

b. Issues:

- i. Rental of a portion of the workshop
Mr. Rice informed the Board of the interest of rental of part of the workshop. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.
- ii. Removal of snow at the group home

Dr. Schmidt was concern of the snow removal at one of the group homes. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

iii. Transportation bonuses

Mr. Rice proposed a plan to offer bonuses for transportation meeting certain requirements. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

iv. Quilt

The Board discussed a new quilt for the Board room wall. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VII. GENERAL ANNOUNCEMENTS:

There were no general announcements.

VIII. OTHER BUSINESS:

Dr. Schmidt called for any other business from the Board or the public.

IX. ADJOURMENT:

There being no further business, Dr. Schmidt adjourned the meeting.

The Next Board meeting will be January 17, 2018.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Dennis Schmidt, Board President

cc: Bd. of Geauga Co. Commissioners
Gauga Co. Probate Court
Gauga Co. Prosecutor

In compliance with O.R.C. 121.22; an audio copy of minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. Due to an equipment malfunction, a tape was not able to be produced. Further information contact the Superintendent.