

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

***BOARD MINUTES***

***October 17, 2018***

**Board Members Present**

Mark Jackson  
Laura Janson  
Mark Sarna  
Kristin Dailey  
Martin Miller

**Administration**

Donald Rice  
Tami Setlock  
Connie Scanlon  
Megan Thirion  
Michelle Hawthorne

**Board Members Absent**

Richard Suttell  
Dennis Schmidt

***I. ETHICS COUNCIL: 5:55 P.M.***

The Board reviewed the attached listing of direct payments to affected persons in the financial transactions for September 2018.

***II. CALL TO ORDER: 6:00 P.M.:***

a. Roll Call: 2018 Board

A call of the roll indicated that all Board Members were present with the exception of Dennis Schmidt and Richard Suttell. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order.

b. Approval of the Minutes:

Ms. Scanlon introduced Resolution 18-53(A) approving the minutes for the September 19, 2018 meeting. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

c. Acceptance of Donations:

Ms. Scanlon introduced Resolution 18-10(D) accepting donations to the program for the dates indicated. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

d. Personnel Actions:

Ms. Scanlon introduced Resolution 18-10(P) confirming personnel actions during the past month. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

***IV. FINANCIAL ACTIONS:***

a. Financial Statement Review (All Funds):

Mr. Rice provided a review of financial statements for all funds.

b. Ethics Council Recommendations:

The Board found that these payments do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons and recommended their approval.

c. Financial Transactions and Voucher Approvals:

Ms. Scanlon introduced Resolution 18-17(B) detailing financial transactions and Resolution 18-18(B) approving voucher schedules for the period. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

***V. BOARD STATUS REPORTS***

Mr. Rice reviewed the Board status reports: Population Served, Employment and Habilitation Services, Recreation, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual Incidents. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

## **VI. PROGRAM REPORTS**

Mr. Rice introduced status reports from the agencies programs. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

## **VII. NEW BUSINESS:**

### **a. Approvals:**

- i. 2019-21 Strategic Plan  
Ms. Scanlon introduced Resolution 18-54(A) approving the 2019-21 Strategic Plan. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- ii. OACB Resolution  
Ms. Scanlon introduced Resolution 18-55(A) supporting the OACB Resolution 2018-01. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- iii. OACB Delegate Assembly  
Ms. Scanlon introduced Resolution 18-58(A) appointing Donald L. Rice II, Superintendent, as Delegate with no Alternate Delegate to the 35<sup>th</sup> Annual OACB Convention's Delegates Assembly. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- iv. Waiting List Policies and Procedures  
Ms. Scanlon introduced Resolution 18-56(A) approving Board Policy and Procedure 3.15 Waiting List. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- v. Position Descriptions  
Ms. Scanlon introduced Resolution 18-57(A) approving the Maintenance (General), Administrative Assistant/EI, Early Intervention Assistant, Transportation Coordinator position descriptions. The RCSW position description was rescinded. This Resolution was approved, is attached, and made part of the official minutes of this meeting.

### **b. Issues:**

- i. Lease of House A  
Mr. Rice introduced Joy Black who is interested in leasing House A for Emerald Rose housing. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.
- ii. Provider Partnership Pilot Expansion Program  
Mr. Rice announced the receipt of a grant for provider partnership pilot program. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.
- iii. Workshop fire safety issue  
Mr. Rice discussed the fire safety issues at the Adult Services building. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

## **VIII. GENERAL ANNOUNCEMENTS:**

Mr. Rice shared the recent correspondence. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

## **IX. OTHER BUSINESS:**

Mr. Jackson called for any other business from the Board or the public.

## **X. EXECUTIVE SESSION:**

Ms. Scanlon introduced Resolution 18-58(A) adjourning into executive session pursuant to ORC 121.22(G)(6) Details relative to the security arrangements and emergency response protocols

for a public body or a public office, if the disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office: Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

**XI. ADJOURNMENT:**

There being no further business, Mr. Jackson adjourned the meeting.

***The Next Board meeting will be November 14, 2018.***

Submitted:

Approval:

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Donald L. Rice II, Superintendent

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Mark Jackson, Board President

*cc: Bd. of Geauga Co. Commissioners  
Gauga Co. Probate Court  
Gauga Co. Prosecutor*

*In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. Further information contact the Superintendent.*