

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

BOARD MINUTES

April 17, 2019

Board Members Present

Mark Jackson
Dennis Schmidt
Richard Suttell
Martin Miller
Kristin Dailey
Laura Janson
Mark Sarna

Administration

Donald Rice
Michelle Hawthorne
Kellie Tvergyak-Oznowich
Richelle Mills

Board Members Absent

I. Ethics Council: 5:55 P.M.

The board reviewed the attached Listing of direct payments to affected persons in the financial transactions for March 2019.

II. Training: NMT and Financial Forecast

III. Call to Order and Roll Call:

a. Roll Call 2019 Board:

A call of the roll indicated that all Board Members were present. There being a quorum present, Mark Jackson, President of the Board, called the meeting to order

b. Approval of February Minutes:

Ms. Tvergyak-Oznowich introduced Resolution 19-21(A) approving the minutes for March 20, 2019 meeting. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

c. Approval of Donations:

Ms. Tvergyak-Oznowich introduced Resolution 19-04(D) accepting donations to the program for the dates indicated. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

d. Confirmation of Personnel Actions:

Ms. Tvergyak-Oznowich introduced Resolution 19-04(P) confirming personnel actions during the past month. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

e. Resolution of Appreciation:

Ms. Tvergyak-Oznowich introduced Resolutions 19-22(A) through 19-28(A) approving Resolutions of Appreciation to be presented to the groups: Church of the Holy Angels, iSTEM Geauga Early College High School, West Geauga High School, Aurora High School, Notre Dame Cathedral Latin, Morning Star Friends Church, and Painesville DeMolay. Accordingly, these Resolutions are approved, are attached, and made part of the official minutes of this meeting.

IV. Financial

a. Financial Statement Review (All Funds):

Mr. Rice provided a review of financial statements for all funds.

b. Ethics Council Recommendations:

The Board found that these payments do not present a conflict of interest nor result from any preferential treatment or unfair advantage over other affected persons and recommended their approval.

- c. Financial Transactions and Voucher Approvals:
Ms. Tvergyak-Oznowich introduced Resolutions 19-05(B) detailing financial transactions and Resolution 19-06(B) approving voucher schedules for the period. Accordingly, these Resolutions were approved, are attached, and made part of the official minutes of this meeting.

V. Board Status Reports:

Mr. Rice reviewed the Board Status Reports: Population Served, Employment and Habilitation Services, Recreation, Human Resources, Waiting List, and Abuse, Neglect and other Major Unusual Incidents. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VI. Program Reports:

Mr. Rice reviewed status reports from the agencies' programs. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VII. New Business:

a. Approvals:

- i. Cash Transfer Request
Ms. Tvergyak-Oznowich introduced Resolution 19-35(A) approving a cash transfer from General Operating to Residential Services Fund. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- ii. Appropriation Transfer Request
Ms. Tvergyak-Oznowich introduced Resolution 19-36(A) approving an appropriation transfer request from the Equipment Fund and Workers Compensation Fund to the Service Contract Fund. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- iii. Future Integration Option Request
Ms. Tvergyak-Oznowich introduced Resolution 19-29(A) approving future integration options. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting
- iv. Intermediate Care Facility Policy and Procedure
Ms. Tvergyak-Oznowich introduced Resolution 19-30(A) approving the ICF Board policy and procedure. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting
- v. Future Planning Committee
Ms. Tvergyak-Oznowich introduced Resolution 19-31(A) appointing Kristin Dailey, Dr. Dennis Schmidt, and Richard Suttell as the Future Planning Committee. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.
- vi. Board Calendar of Operations
Ms. Tvergyak-Oznowich introduced Resolution 19-32(A) approving the 2019 – 2020 Board Calendar of Operations. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting
- vii. Position Description Changes
Ms. Tvergyak-Oznowich introduced Resolution 19-33(A) approving job description changes to the Pool Coordinator Recreation Assistant and the Community Connections Coordinator. Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

b. Issues

i. Review of Quarterly Report

Mr. Rice reviewed with the Board the quarterly report. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

ii. ICF Well

Mr. Rice presented to the Board the issue of needing a new well for the ICF houses. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

VIII. General Announcements:

Mr. Rice shared recent correspondence. This information is contained in the Board Packet for this meeting and made part of the official minutes of this meeting.

IX. Other Business – comments from the floor

Mr. Jackson called for any other business from the Board or public.

X. Executive Session

Ms. Tvergyak-Oznowich introduced Resolution 19-34(A) approving to adjourn into Executive Session, ORC 121.22(G) (1). Accordingly, this Resolution was approved, is attached, and made part of the official minutes of this meeting.

XI. Adjournment:

There being no further business, Mr. Jackson adjourned the meeting.

The Next Board meeting will be May 15, 2019.

Submitted:

Approval:

Donald L. Rice II, Superintendent

Mark Jackson, Board President

cc: *Bd. of Geauga Co. Commissioners*
Gauga Co. Probate Court
Gauga Co. Prosecutor

In compliance with O.R.C. 121.22; an audio copy of these minutes are kept on file at the Geauga County Board of Developmental Disabilities Administrative Offices. For further information, contact the Superintendent.