



METZENBAUM CENTER
The Geauga County Board
Of Developmental Disabilities

2018 Annual Plan

Initial Presentation
November 15, 2017



The Geauga County Board of Developmental Disabilities

MISSION

Helping people Live, Learn and Earn in our community.

VISION

Building a caring community where individuals are Integrated, Accepted and Achieving in:

Community Life

- Shopping
- Housing
- Enjoying Recreation
- Giving Back

Education

- Learning with Peers
- Reaching Their Fullest Potential
- Participating in Extra-Curricular Activities

Employment

- Working With Public
- Earning Minimum Wage +
- Choosing an Occupation



Overview of Annual Plan

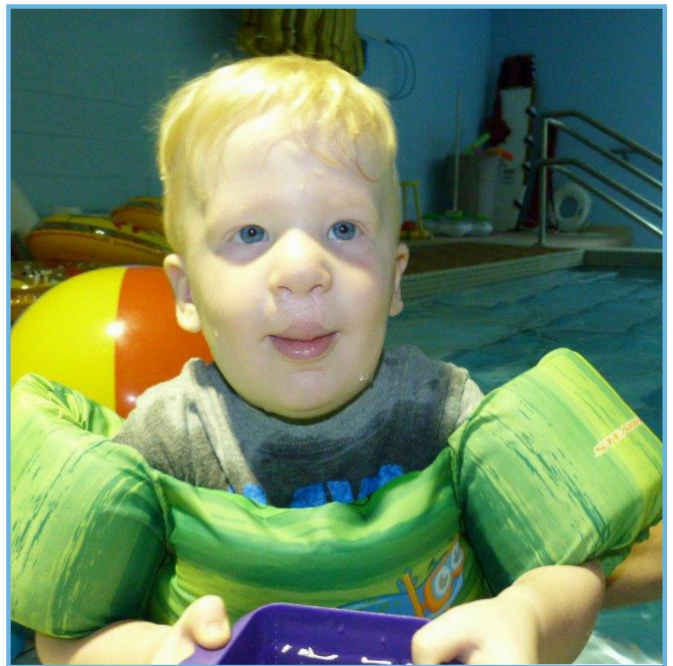
The Geauga County Board of Developmental Disabilities (Board) offers a continuum of services to all Geauga County residents who have developmental disabilities. These services are designed to cover every age group and provide an improved life for the individuals served.

In 2016, the Board approved a new Strategic Plan for 2016-2018. This Plan outlined five major goals for that time period:

1. **Board Stewardship** – fiscal responsibility while addressing government mandates and client needs
2. **Improved Communication** – staff, clients and the public
3. **Increased Employment and Community Integration**
4. **Staff Development** – meaningful trainings to meet new demands
5. **Community Partnerships** – via a pool of providers for all direct services

In 2015, the voters of Geauga County graciously passed an additional 1 mill five year levy to provide the necessary funds for the Board to continue providing its services. During the levy presentations, the Board promised to make this levy last at least five years. The plan for the next five years is being called the 2020 Vision. The basics of the 2020 Vision are to meet the goals of the 2016-2018 Strategic Plan while limiting the total expenditures of the Board to \$18.5 million and building a reserve of at least \$8 million. Some of the goals for 2018 will directly address the concerns listed above. All decisions will fit into the expectations of the 2020 Vision.

As the resources available to the Board are limited, the services must be limited in the number of individuals served, hours available and cost of services. This plan outlines how the Board intends to balance the needs with the resources available in 2018.



Data Gathering

In 2017, surveys were sent to GCBDD individuals and their parents/guardians, parent meetings were held and public presentations were made to many civic and local government groups to inform stakeholders and gather input. This information was used in planning sessions in October and was integrated in the 2018 Annual Plan.

The public's opinion about Metzenbaum Services is very good. The client/parent/guardian surveys were positive with few areas of concern. Other efforts toward community integration have left an extremely positive impact on parents, public officials and the voters, including:

- Relocating Movin' With Music to community sites and including the general public
- Continuing public presentations to the township trustees and other civic groups
- Having an active Facebook presence
- Hosting numerous community events at the Metzenbaum campus
- Moving the Family Home-Based Services and Summer Camp Support to the Metzenbaum Foundation
- Partnering with new outside providers like Our Lady of the Wayside, Creative Learning Workshops and Solid Rock Ministries

During the Annual Planning Retreat, the group reviewed the 2017 Goals, the survey results and the pending rule changes from the Ohio Department of Developmental Disabilities (DODD) and the Center for Medicaid and Medicare (CMS). The areas of concern that were noted include:

- The need for employment related transportation for individuals
- The need to maintain a quality pool of private providers to serve the individual
- While the relationship with the local schools has improved, GCBDD needs to continue to improve the transition to employment
- The essential need to downsize the Intermediate Care Facility and the use of delegated nursing
- The need to use the empty space at the Metzenbaum Campus in new ways



Service Provision for 2018

In 2018, the Board intends to continue to offer a wide range of services through its local partnerships with private providers and other entities. These partners offer great choices that fit most of the individuals' needs, but the Board wants to improve the quality of those services offered. The Board intends to explore future options that help the providers to improve their training and provision of services. In addition, the Board will continue to support the integration and employment of the individuals served.

In the area of Early Intervention and Help Me Grow, the Board is the primary provider of services in Geauga County and will continue to provide services in the child's natural environment as expected by the state.

The Board will maintain its partnership with the local school districts to educate students in their least restrictive environment. The building space for the two preschool programs and the Educational Service Center will be continued as an in-kind donation to the partnership. In addition, The Ohio Department of Education (ODE) funding to support school-age students who are integrated in their local schools will continue as long as the schools are benefitting from the relationship. GCBDD strives to improve communication with the local districts through annual meetings and improved electronic communications. The focus of the partnership with the local schools will continue to be on transitioning students to employment whenever possible.

Private providers will provide all the employment transportation and adult day programming to the GCBDD individual. GCBDD recognizes the need to continue to build a vibrant pool of providers that meet the individuals' needs and would like to partner with the providers to improve the quality of services offered. The agreements with the various providers will change as necessary to best fit the needs of the individuals served and the partner agencies.

The Intermediate Care Facility (ICF), better known as the Metzenbaum Residences, will continue to decrease via attrition of the beds needed. By using Delegated Nursing and combining into three houses, the new staffing

structure will better prepare for meeting the Department of Developmental Disabilities (DODD) long-range expectation of eight residents or fewer. The Board expects that the reduced staff turnover due to raising the starting rate will help to improve the quality of services offered at the ICF.

The Board will continue to actively evaluate the current system of services and adjust where necessary to maintain efficiency and effectiveness. A new focus for 2018, will be to improve the quality of services available to the individuals. A new position will be created to handle the process of encouraging providers to participate in quality improvement training and program designs. The DD system may be impacted in 2018 by external events, loss of funding and changes in law or rule that cannot be predicted by the Board.

In the organization, all improvements will be balanced within the 2020 Vision. Should efficiencies or needed services change in one area, the resources will be reassigned where the need is determined to be the greatest. The priority will always be to continue to offer meaningful services to those individuals currently receiving services prior to funding any new services or serving new individuals.



2018 Budget

The 2018 budget below was approved by the Board in September 2017. The GCBDD continues to wisely manage resources and the new income from the 2015 levy which will last until at least 2020. The Board will explore methods to maximize allowances for state and federal subsidies. The GCBDD will implement wait lists in accordance with OAC 5123:2-1-08.

REVENUES

Capital Transfers In.....	\$150,000
General Real Estate Tax.....	\$11,354,000
Real Estate Tax - State Reimbursement.....	\$1,113,000
Federal Grants.....	\$2,727,000
State Grants.....	\$800,000
Bank Interest Income.....	\$ -
Donations	\$ -
Services/Contracts/Fees	\$709,000
Other Revenue.....	\$3,000
Refunds (Misc.)	\$10,000
Transfers In (From other Funds)	\$ -
Donations	\$50,000
Interest Income.....	\$ -
State Funds.....	\$565,000
Other Receipts	\$14,000
Donations	\$20,000
Transfers In (From other funds)	\$7,675,000

Revenue Grand Total:..... \$25,190,000

EXPENDITURES

Capital Service Contracts	\$150,000
Salaries.....	\$4,591,900
Hospitalization	\$1,346,200
Medicare	\$66,600
PERS.....	\$636,300
STRS.....	\$10,800
Unemployment	\$23,000
Worker's Compensation	\$273,200
Supplies	\$478,000
Equipment.....	\$139,000
Service Contracts	\$915,000
Advertising & Printing	\$48,700
Travel & Training	\$101,500
Other.....	\$220,700
Other Expenses - FSS	\$240,000
Transfers Out.....	\$7,825,000
Other Expenses	\$30,000
Client Service Contracts	\$7,675,000

Expenditures Grand Total: \$24,770,900

2018 Initiatives

The Board acknowledges the good work and conscientious effort by all the employees and private providers to serve the individuals. The central initiatives for 2018 are focused on five primary topics: Community Integration, Building Use, Provider Improvement, Communication and Technology Use. These initiatives assume the normal operation of each department will continue without being listed in the 2018 Annual Plan Goals.



2018 Annual Goals

GOAL - Community Integration Efforts	RESPONSIBLE	COMPLETION
Draft Monthly Reports of the Recreation Programs - Numbers and Level of Integration	Recreation Manager	April 2018
Conduct and Evaluate the Life Skills Pilot	Employment First Manager	August 2018
Increase the Number of Adults in Community Employment to 120	Employment First Manager	October 2018
Explore More Creative Housing Options	Director of CSS	September 2018

GOAL - Building Use/ Improvements	RESPONSIBLE	COMPLETION
Find Appropriate Users for the Vacant Space at the Metzenbaum Center	Superintendent	October 2018
Select and Install an Awning Over the Gym Entrance	Buildings and Grounds Manager	September 2018
Update Security System	IT Manager	June 2018
Combine ICF Residence into three Houses	Director of the ICF	October 2018

GOAL - Provider Improvements	RESPONSIBLE	COMPLETION
Recruit Waiver Nursing Providers	Director of CSS	December 2018
Create a QA/Provider Liaison Position	HR, Director Of CSS	February 2018
Craft an Outcome Based Incentive System for Transportation	Transportation Coordinator	June 2018
Implement Delegated Nursing	Director of the ICF	April 2018

GOAL - Communication	RESPONSIBLE	COMPLETION
Survey and Assess Family Caregivers Older than 60	Director of CSS	April 2018
Determine and Promote an Effective External Communication Strategy	Superintendent	June 2018

GOAL - Technology Use	RESPONSIBLE	COMPLETION
Integrate Scanning into Each Department's Staff	Department Heads	December 2018
Complete Integration of E-documentation	Director of the ICF	January 2018

