

# ANNUAL PLAN 2016



**METZENBAUM CENTER**  
The Geauga County Board  
Of Developmental Disabilities

# The Geauga County Board of Developmental Disabilities



Helping people Live, Learn, and Earn in our community.



Building a caring community where individuals are  
Integrated, Accepted, and Achieving in:

*Community Life, Education, Employment*

- Shopping
- Learning with Peers
- Working With The Public
- Housing
- Reaching Their Full Potential
- Earning Minimum Wage or above
- Enjoying Recreation
- Participating in Extra-Curriculars
- Choosing an Occupation
- Giving Back Activities



## OVERVIEW OF ANNUAL PLAN

The Geauga County Board of DD (Board) offers a continuum of services to all Geauga County residents with developmental disabilities. These services are designed to cover every age group of client and provide an improved life for each individual served.

In 2015, the Board approved a new Strategic Plan for 2016-2018. This plan outlined five major goals for that time period:

1. Board Stewardship – fiscal responsibility while addressing government mandates and client needs,
2. Improved Communication – staff, clients, and the public,
3. Increased Employment and Community Integration,
4. Staff Development – meaningful trainings to meet new demands, and
5. Community Partnerships - via a pool of providers for all direct services.

In 2015, the voters of Geauga County graciously passed an additional 1 mill 5-year levy to provide funds necessary to continue our services. During the levy presentations, the Board promised to make these funds last at least 5 years. Our plan for the next five years is being called our 2020 Vision. The basics of the 2020 Vision are to meet the goals of the 2016-2018 Strategic Plan, while limiting the total expenditures of the board to \$18.5 Million and building a reserve of at least \$5 Million. Some of the goals for 2016 will reflect creating committees which will serve as advisory groups to address these goals. All decisions will also fit into the expectations of our 2020 Vision.

As the Board maintains its focus on fiscal responsibility and efficient operation, it must be judicious in numbers of individuals served, hours available and cost of services to maintain fiscal responsibility. This plan outlines how the Board intends to balance the needs with resources available in 2016.



## DATA GATHERING

In 2015, surveys, meetings, presentations and interviews were conducted with local community members, service providers, consumers, parents and caregivers that dealt with the services we provide. These results/observations gave a picture of the areas that the agency needs to address. This information was used in planning sessions in November and was integrated in the 2016 Annual Plan.

An overall review of the public's opinion about Metzenbaum Services is very good. In addition, the following 2015 efforts have left a very positive impact on parents, public officials and the voters:

- Rebranding with the new logo
- Moving Play, Learn and Grow to community sites
- Public presentations
- Having the new PR firm, IMPACT, handle all outgoing material
- Moving the Family Support Services to the Metzenbaum Foundation
- Partnering with new outside providers

During the Annual Planning Retreat, the administrative team reviewed the surveys, public comments and the expectations from the Center for Medicaid/Medicare Services (CMS) and the Ohio Department of Developmental Disabilities (DODD). The areas of concern that have been noted are:

- Service and Support Administration caseloads are limiting Service and Support Administrator's ability to properly address client needs
- Need for employment related transportation
- Centers for Medicare & Medicaid Service/Department of Developmental Disabilities requirement to eliminate direct care by County Boards
- Weak school to work transitions
- Department of Developmental Disabilities expectations of downsizing Intermediate Care Facilities
- More program efficiencies must be reached to extend funding to meet the 2020 Vision



# SERVICE PROVISION FOR 2016

For 2016, the Board intends to offer a wide range of services, primarily through its partnerships with private providers and other entities. These partners offer a variety of services that fit the majority of needs for individuals developmental disabilities. The exception to this goal will be in the area of the Early Intervention and the Intermediate Care Facility, where the Board is the sole provider. For these areas, the Board intends to explore future options that better fit with the expectations of the Center for Medicaid/Medicare Services (CMS) and the Ohio Department of Developmental Disabilities (DODD). In all cases, the Board will strive to increase the integration and employment of our individuals.

In the area of Early Intervention and Help Me Grow, the Board is the primary provider of services in Geauga County. It will continue to provide services in the child's natural environment, as expected by the state. We will continue to contract with the local Family First Council for the Help Me Grow coordination, provided the regulations set by the state don't become onerous.

The Board will continue to partner with local school districts and the Geauga County Educational Services Center (ESC) to educate students in their least restrictive environment. We currently provide building space for the preschool programs. We will continue to provide funding to support school-age students who are integrated in their local schools. We will work with the local schools, ESC and private providers to transition students to employment whenever possible.

Private providers will provide all the employment, transportation and adult day programming to our clientele. We intend to continue to partner with these providers in the sharing of resources, use of staff, staff training and payment for services for non-waiver clients. Our agreements with the various providers will change as necessary to best fit the needs of our clients and the partner agencies.

The Intermediate Care Facility (ICF), better known as the Metzenbaum Residences, will continue to improve the opportunity for residents to become more integrated in the community. Staff will include residents in shopping trips, recreational outings and routine community activities that will allow the residents to fully participate in every day living.

The Board will continue to actively evaluate the current system of services and adjust to maintain efficiency and effectiveness. If increased efficiencies can be gained by reorganizing existing services, the released resources may be used to increase capacity, offer new services, serve additional individuals or improve other programs in the Board's continuum of services. Programs may be impacted by external events, outside organizations and changes in law or rule that can not be predicted by the Board.

In the organization, all changes will be guided by the principle of budget neutral moves of resources that fit within the vision of the 2020 Plan. Should efficiencies or needed services change in one area, the resources will be reassigned where the need is determined to be the greatest. The priority will always be to continue meaningful services to those individuals currently receiving services prior to funding any new services or serving any new individuals.

# BUDGET

The 2016 budget was approved by the Board in September 2015. The GCBDD will continue to manage resources wisely in light of the new 1 mill levy in November 2015, which is to last until at least 2020. The county board will explore methods to maximize allowances for state and federal subsidies. The GCBDD will implement wait lists in accordance with OAC 5123:2-1-08.

# 2016 INITIATIVES

The Board acknowledges the good work and conscientious effort by all the employees and private providers to serve Geauga County residents with developmental disabilities. The central initiatives for 2016 are focused on four primary topics: Meeting CMS/DODD Expectations, Increased Community Integration, Improved Employment Opportunities and Improving Communication. These initiatives assume the normal operation of each department will continue without being listed in the 2016 Annual Plan Goals.

## 2016 Budget Geauga County Board of Developmental Disabilities

### REVENUES

Capital Transfers In .....	\$200,000.00
General Real Estates Tax .....	\$11,074,950.00
Real Estates Tax - State Reimbursement .....	\$1,093,700.00
Federal Grants .....	\$3,132,000.00
State Grants .....	\$2,000,000.00
Bank Interest Income .....	-
Donation .....	-
Contract Services .....	\$1,354,500.00
Other Revenue .....	\$3,000.00
Refunds (Misc.) .....	\$15,000.00
Transfers In (From other Funds) .....	-
Donations .....	\$50,000.00
Interest Income .....	-
State Funds .....	\$580,000.00
Other Receipts .....	\$14,000.00
Donations .....	\$20,000.00
Transfers In (From other funds) .....	\$7,500,000.00

**Revenue Grand Total:**.....\$27,037,150.00

### EXPENDITURES

Capital Service Contracts .....	\$200,000.00
Salaries .....	\$5,205,400.00
Hospitalization .....	\$2,090,900.00
Medicare .....	\$75,600.00
PERS .....	\$674,100.00
STRS .....	\$51,550.00
Unemployment .....	\$38,000.00
Worker's Comp. .....	\$122,000.00
Supplies .....	\$750,000.00
Equipment .....	\$265,000.00
Service Contracts .....	\$990,000.00
Adver. & Printing .....	\$66,000.00
Travel & Training .....	\$105,000.00
Other .....	\$231,000.00
Other Expenses - FSS .....	\$175,000.00
Transfers Out .....	\$7,700,000.00
Other Expenses .....	\$50,000.00
Client Services Contracts .....	\$8,100,000.00

**Expenditures Grand Total:**.....\$26,889,550.00

Total Revenues Over (Under) Total Expenditures .....

Less: Intrafund Revenues .....

Less: Intrafund Expenditures .....

Net Budgeted Revenues Over (Under) Expenditures .....

# 2016 ANNUAL GOALS

GOAL	RESPONSIBLE	COMPLETION
Form Intermediate Care Facility (ICF) Future Committee to develop 2020 Vision	Superintendent, ICF Director	Feb-16
Form Facilities Committee to develop 2020 Vision	Supt, Dir. Of Bus., Mgr. Bldg & Gs	Mar-16
Increase Service and Support Administrator (SSA) capacity to balance caseloads at reasonable levels	CSS Director	Feb-16
Increase Community Employment to 90 clients	Employment First Mgr.	Dec-16
Reduce staff cost while maintaining/increasing number of clients vs Dec. 2015	Superintendent	Aug-16
Divest transportation services except for ICF and Recreation	Superintendent, Transp. Mgr	Dec-16
Create a community interaction platform	Supt., Dir of CSS, Impact	Jun-16
Continue community communication by presenting to every twp, village, city	Supt., Dir. Of Bus., Impact	Oct-16
Improve staff communication via forums and annual survey	HR Coordinator	Sep-16
Organize the network shared drive to improve staff access	IT Coordinator	Jul-16
Obtain a new community home	Dir. Of CSS, MLCRI	Jul-16



