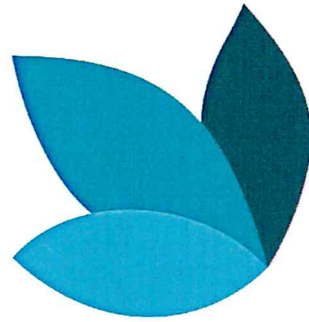


**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

December 11th, 2024
Board Meeting Minutes



**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

Board Meeting Agenda
December 11, 2024

- I. **Call to Order and Roll Call:** *6:03 pm*
 - a. Roll Call 2024 Board
 - b. Approval of Minutes from November, 2024
 - c. Resolution of Appreciation:
- II. **Financials:**
 - a. Financial Statement Review
 - b. Ethics Recommendation
 - c. Financial Transactions and Voucher Approvals
- III. **New Business:**
 - a. Approvals:
 - i. ViaQuest
 - ii. Annual Plan Report
 - b. Board Status Reports/Program Reports:
 - c. Issues:
 - i. New Board Members
- IV. **General Announcements:** *- Mr. Carlson*
- V. **Other Business-Comments from the floor:**
- VI. **Adjournment:** *6:23 pm*
Next Board Meeting: January 15, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

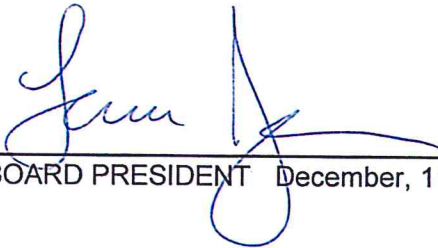
December 11, 2024

December, 11 2024 Board Meeting

a. Roll Call 2024 Board

ROLL CALL:

Mrs. Janson	Here	Absent
Mr. Suttell	Here	Absent
Mrs. Keiper	Here	Absent
Mr. Lair	Here	Absent
Mr. Jackson	Here	Absent
Mr. Miller	Here	Absent
Mrs. Wilder	Here	Absent


BOARD PRESIDENT December, 11 2024

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

December 11, 2024

Resolution: 24-132(A)

BE IT RESOLVED to approve the November, 20 2024 Board meeting minutes.

MOTION: Mrs. Janson

SECOND: Mr. Jackson

DISCUSSION:

ROLL CALL:

Mrs. Janson

No

Abstain

Mr. Suttell

No

Abstain

Mrs. Keiper

No

Abstain

Mr. Lair

No

Abstain

Mr. Jackson

No

Abstain

Mr. Miller

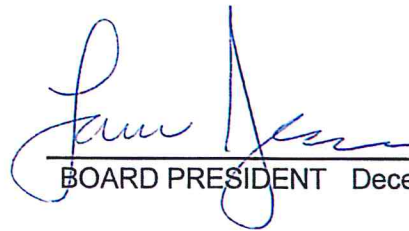
No

~~Abstain~~

Mrs. Wilder

No

Abstain



BOARD PRESIDENT December, 11 2024

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

December 11, 2024

Resolution: 24-133(A)

BE IT RESOLVED to approve the following resolution~~s~~ of appreciation:

- a. Board member, Mark Jackson
- b. Board member, Richard Suttell

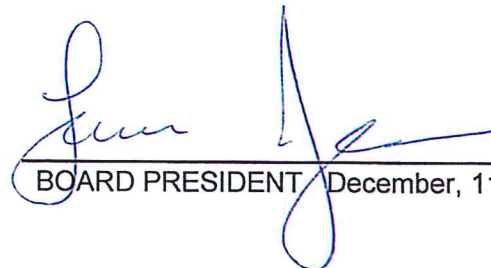
MOTION: *Mrs. Keiper*

SECOND: *Mr. Lair*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<u>Yes</u>	No	Abstain	Mr. Jackson	<u>Yes</u>	No	<u>Abstain</u>
Mr. Suttell	<u>Yes</u>	No	Abstain	Mr. Miller	<u>Yes</u>	No	<u>Abstain</u>
Mrs. Keiper	<u>Yes</u>	No	Abstain	Mrs. Wilder	<u>Yes</u>	No	Abstain
Mr. Lair	<u>Yes</u>	No	Abstain				


BOARD PRESIDENT December, 11 2024

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

December 11, 2024

Resolution: 24-134(A)

BE IT RESOLVED that the Board has reviewed the financial transactions processed in the time period of November 2024.

BE IT FURTHER RESOLVED that upon review, it was found that payments do not present a conflict of interest and no violation of the ethics rule was determined to have occurred.

MOTION: Mrs. Janson

SECOND: Mr. Jackson

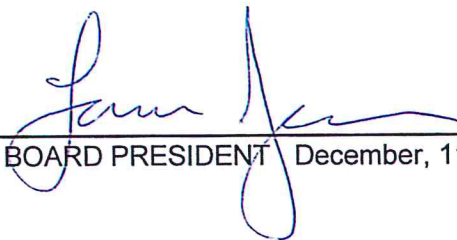
DISCUSSION: Mr. Rice discussed having an Ethics committee again.

ROLL CALL:

Mrs. Janson
Mr. Suttell
Mrs. Keiper
Mr. Lair

Yes No Abstain
Yes No Abstain
Yes No Abstain
Yes No Abstain

Mr. Jackson Yes No Abstain
Mr. Miller Yes No Abstain
Mrs. Wilder Yes No Abstain


BOARD PRESIDENT December, 11 2024

GEAUGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

RESOLUTION # 2: 24 21 (B) Financial Transactions November, 2024

Be it resolved that the Geauga County Board of Developmental Disabilities at its board meeting dated 12/11/2024 approved the following purchase order certifications and financial transactions for the General Operating, Donation, Residential, and Construction Funds (accounts with no activity not shown).

Operating Fund (2027)

Payroll and Related Encumbrances:

Account	Amount
501 - Salaries	\$ 422,825.82
502 - Medicare	\$ 6,038.71
504 - PERS	\$ 38,054.82
505 - Workers Comp	\$ -
506 - Unemployment	\$ -
507 - STRS	\$ 1,671.84
	<u>\$ 468,591.19</u>

Pay Dates: 11/1/2024,11/15/2024,11/29/2024

Purchase Orders:

Vendor	Fund	Amount	Description	PO Number
EMPOWER SPORTS	2063	\$ 75,000.00	Integrated Recreation Services	2024-00004124
NOTARIAN, DENISE	2063	\$ 5,000.00	Transportation	2024-00004127
NPOWER SERVICES	2063	\$ 75,000.00	Integrated Recreation and Socialization Grant	2024-00004125
RAINBOW OF HOPE OH	2063	\$ 235,000.00	Operational Costs Grant	2024-00004126
THE METZENBAUM FOUNDATION	2063	\$ 745,100.00	Annual 2025 Contract	2024-00004123

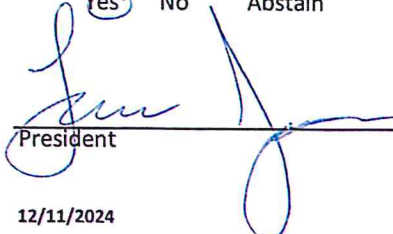
\$ 1,135,100.00

Motion: Mrs. Janson
 Second: Mr. Miller
 Discussion?

Roll Call Vote:

Mrs. Janson: Yes No Abstain
 Mr. Suttell: Yes No Abstain
 Mrs. Keiper: Yes No Abstain
 Mr. Lair: Yes No Abstain

Mr. Jackson: Yes No Abstain
 Mr. Miller: Yes No Abstain
 Mrs. Wilder: Yes No Abstain



 President

GEAUGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

RESOLUTION # 2:24 22 (B) Voucher Approval - November, 2024

BE IT RESOLVED to confirm the payment of Voucher Schedule **24 22 - O** with expenditures totaling **141,551.62**

ACCOUNT	CY 2023 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 11/01/24	PERIOD 11/1/2024-11/30/2024	YTD		
503 Hospitalization	843,000.00	641,516.66	65,427.34	706,944.00	136,056.00	84%
601 Contract Services	854,212.69	339,881.56	28,573.96	368,455.52	485,757.17	43%
701 Materials and Supplies	206,659.30	99,454.70	2,905.97	102,360.67	104,298.63	50%
801 Equipment	145,000.00	78,366.09	5,449.04	83,815.13	61,184.87	58%
901 Other	398,180.07	309,872.25	30,503.51	340,375.76	57,804.31	85%
902 Travel	100,349.43	53,735.73	5,854.14	59,589.87	40,759.56	59%
903 Advertising	65,000.00	38,959.66	2,837.66	41,797.32	23,202.68	64%
999 Transfers Out	10,863,000.00	10,863,000.00	-	10,863,000.00	-	100%
TOTAL	13,475,401.49	12,424,786.65	141,551.62	12,566,338.27	909,063.22	93%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **24 22 - D** with expenditures totaling

ACCOUNT	CY 2023 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 11/01/24	PERIOD 11/1/2024-11/30/2024	YTD		
901 Other Expenses	405,000.00	400,108.75	-	400,108.75	4,891.25	99%
TOTAL	405,000.00	400,108.75	-	400,108.75	4,891.25	99%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **24 22 - R** with expenditures totaling

1,784,942.91

ACCOUNT	CY 2023 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 11/01/24	PERIOD 11/1/2024-11/30/2024	YTD		
601 Service Contracts	12,117,679.40	8,007,337.96	1,784,942.91	9,792,280.87	2,325,398.53	81%
TOTAL	12,117,679.40	8,007,337.96	1,784,942.91	9,792,280.87	2,325,398.53	81%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **24 22 - C** with expenditures totaling

15,000.00

ACCOUNT	CY 2023 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 11/01/24	PERIOD 11/1/2024-11/30/2024	YTD		
601 Service Contracts	245,811.82	86,414.94	15,000.00	101,414.94	144,396.88	41%
TOTAL	245,811.82	86,414.94	15,000.00	101,414.94	144,396.88	41%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **24 22 - F** with expenditures totaling

ACCOUNT	CY 2023 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 11/01/24	PERIOD 11/1/2024-11/30/2024	YTD		
999 Transfers Out	2,000,000.00	2,000,000.00	-	2,000,000.00	-	100%
TOTAL	2,000,000.00	2,000,000.00	-	2,000,000.00	-	N/A

Motion: *Mr. Miller*
 Second: *Mr. Jackson*
 Discussion?

Roll Call Vote:

Mrs. Janson:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				

[Signature]
 President
 12/11/2024

BY OFFICIAL ACTION OF THE BOARD

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

December 11, 2024

Resolution: 24-135(A)

WHEREAS, Resolution 24-119(A) was previously approved at the November 20th Board meeting; and

WHEREAS, updated information presented after the November 20th meeting necessitates a replacement of the previously approved resolution; and

WHEREAS, the Board acknowledges the need to address a gap in Medicaid waiver service coverage for an Individual receiving supports from ViaQuest Residential Services, Inc:

BE IT RESOLVED to approve a contract with ViaQuest for services to be rendered from October 29, 2024, through December 31, 2024, not to exceed \$15,000.00;

Further
BE IT RESOLVED to approve a "Then and Now" certification for services provided between October 29, 2024, and November 4, 2024, with total expenditures in the amount of \$13,278.03; and

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action to carry out this resolution.

MOTION: *Mr. Lair*

SECOND: *Mrs. Wilder*

DISCUSSION:

ROLL CALL:

Mrs. Janson

Yes

No Abstain

Mr. Jackson

Yes

No Abstain

Mr. Suttell

Yes

No Abstain

Mr. Miller

Yes

No Abstain

Mrs. Keiper

Yes

No Abstain

Mrs. Wilder

Yes

No Abstain

Mr. Lair

Yes

No Abstain

[Signature]
BOARD PRESIDENT December, 11 2024

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

December 11, 2024

Resolution: 24-136(A)

BE IT RESOLVED to approve the Annual Plan Report as discussed at the initial presentation at the board meeting on November 20, 2024.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action to carry out this resolution.

MOTION: Mrs. Keiper

SECOND: Mrs. Jansen

DISCUSSION:

ROLL CALL:

Mrs. Janson

Yes

No Abstain

Mr. Jackson

Yes

No Abstain

Mr. Suttell

Yes

No Abstain

Mr. Miller

Yes

No Abstain

Mrs. Keiper

Yes

No Abstain

Mrs. Wilder

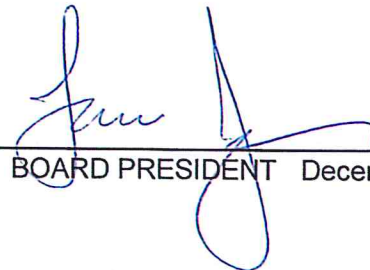
Yes

No Abstain

Mr. Lair

Yes

No Abstain


BOARD PRESIDENT December, 11 2024

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

**Board Meeting Agenda
For December 11, 2024**

- I. Call to Order and Roll Call: 6:03pm**
 - a. Roll Call 2024 Board
 - b. Approval of Minutes from November 2024
 - c. Resolution of Appreciation
- II. Financials:**
 - a. Financial Statement Review: November
 - b. Ethics Recommendation
 - c. Financial Transactions and Voucher Approvals
- III. New Business:**
 - a. Approvals:
 - i. 2025 Annual Plan approval
 - ii. VIA Quest approval
 - b. Board Status Reports/Program Reports:
 - c. Issues:
 - i. New Board Member

- IV. General Announcements:**
- V. Other Business-Comments from the floor:**
- VI. Adjournment: 6:23pm**

Next Board Meeting: January 15, 2025

Summary of Discussion:

- I. Call to Order and Roll Call:**
 - a. Resolution of Appreciation:

Mr. Rice brought attention to Board members Mr. Jackson, and Mr. Suttell for their years of service on the Geauga DD board. They will not be returning next year.
- II. Financials:**
 - a. Ethics Recommendation:

Mr. Rice asked the board if they would like to reestablish an Ethics Committee. Mr. Jackson gave the recommendation to reinstate an Ethics Committee starting in 2025.
- III. Board Status Reports/Program Reports:**

The agency's board status reports and program reports were placed in the board book prior to the meeting and reviewed by Mr. Rice during the meeting.
- IV. Issues:**
 - a. New Board Member:

Mr. Rice informed the board who the new board members will be starting January 2025.
- V. General Announcements:**

Board President, Mrs. Janson called for any further general announcement from the board or the public.

 - a. Mr. Carlson informed the board that the popular CrossFit program through NPower Services will no longer be at the current CrossFit gym. They are looking for another location to continue the program.
- VI. Other Business-Comments from the floor:**

Board President, Mrs. Janson called for any other business or comments from the board or public:

a. No other comments were presented.

VII. Adjournment: 6:23pm

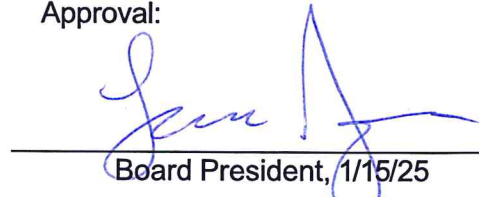
a. Board President Mrs. Janson adjourned the meeting at 6:23pm because the agenda was completed.

Submitted:



Superintendent, 1/15/25

Approval:



Board President, 1/15/25

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor