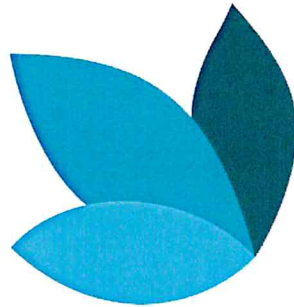


**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

February 19th, 2025
Board Meeting Minutes



GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

March 19, 2025

Resolution: 25-18(A)

BE IT RESOLVED to approve the February, 19 2025 Board meeting minutes.

MOTION: *Ms. Janson*

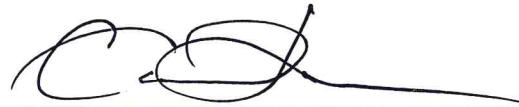
SECOND: *Ms. Keiper*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Wilder	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain

Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Sanchez	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Welty	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain



BOARD PRESIDENT March 19, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

February 19, 2025

February, 19 2025 Board Meeting

a. Roll Call 2025 Board

ROLL CALL:

Mrs. Janson	<i>Here</i>	<i>Absent</i>
Mrs. Keiper	<i>Here</i>	<i>Absent</i>
Mrs. Wilder	<i>Here</i>	<i>Absent</i>
Mr. Lair	<i>Here</i>	<i>Absent</i>
Mr. Miller	<i>Here</i>	<i>Absent</i>
Mr. Sanchez	<i>Here</i>	<i>Absent</i>
Mr. Welty	<i>Here</i>	<i>Absent</i>



BOARD PRESIDENT February 19, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

February 19, 2025

Resolution: 25-11(A)

BE IT RESOLVED to approve the January, 15 2025 Board meeting minutes.


MOTION: *Ms. Miller*

SECOND: *Mr. Lair*

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain	Mr. Miller	<u>Yes</u>	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mr. Sanchez	<u>Yes</u>	No	Abstain
Mrs. Wilder	<u>Yes</u>	No	Abstain	Mr. Welty	<u>Yes</u>	No	Abstain
Mr. Lair	<u>Yes</u>	No	Abstain				



BOARD PRESIDENT February 19, 2025

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

February 19, 2025

Resolution: 25-01(D)

BE IT RESOLVED to accept the donations to the program. On behalf of the Board, the Superintendent is directed to deposit these funds in the accounts specified. Also, he is directed to forward a letter of thanks and appreciation to each donor.

<u>Donor</u>	<u>Gift</u>	<u>Use</u>
Mark Glassman	\$200.00	For use of general purpose


MOTION: *Mr. Miller*

SECOND: *Mr. Lair*

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mr. Sanchez	Yes	No	Abstain
Mrs. Wilder	Yes	No	Abstain	Mr. Welty	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain				



BOARD PRESIDENT February 19, 2025

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

RESOLUTION # **25-** 1- (B)

Financial Transactions

January, 2025

Be it resolved that the Geauga County Board of Developmental Disabilities at its board meeting dated 2/19/2025 approved the following purchase order certifications and financial transactions for the General Operating, Donation, Residential, and Construction Funds (accounts with no activity not shown).

Operating Fund (2027)

Payroll and Related Encumbrances:

<u>Account</u>	<u>Amount</u>	<u>Pay Dates:</u> 1/10/25, 1/24/25
501 - Salaries	\$ 283,512.87	
502 - Medicare	\$ 4,010.52	
504 - PERS	\$ 38,116.16	
505 - Workers Comp	\$ -	
506 - Unemployment	\$ -	
507 - STRS	\$ 1,152.42	
	<u>\$ 326,791.97</u>	

Purchase Orders:

<u>Vendor</u>	<u>Fund</u>	<u>Amount</u>	<u>Description</u>	<u>Number</u>
See Attached		\$ 10,363,256.86		
		<u>\$ 10,363,256.86</u>		

MOTION: *Mr. Lair*
 SECOND: *Mr. Welty*
 DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain	Mr. Miller	<u>Yes</u>	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mr. Sanchez	<u>Yes</u>	No	Abstain
Mrs. Wilder	<u>Yes</u>	No	Abstain	Mr. Welty	<u>Yes</u>	No	Abstain
Mr. Lair	<u>Yes</u>	No	Abstain				



President

BY OFFICIAL ACTION OF THE BOARD

2/19/2025

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

RESOLUTION # 25- 2- (B)

Voucher Approval - January, 2025

BE IT RESOLVED to confirm the payment of Voucher Schedule
124,076.53

25 2 - O with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 01/01/25	PERIOD 1/1/2025-1/31/2025	YTD		
503 Hospitalization	954,285.00	-	71,020.22	71,020.22	883,264.78	7%
601 Contract Services	546,961.27	-	42,523.10	42,523.10	504,438.17	8%
701 Materials and Supplies	185,578.50	-	3,582.78	3,582.78	181,995.72	2%
801 Equipment	108,000.00	-	543.82	543.82	107,456.18	1%
901 Other	496,393.34	-	556.00	556.00	495,837.34	0%
902 Travel	90,190.92	-	5,295.15	5,295.15	84,895.77	6%
903 Advertising	70,000.00	-	555.46	555.46	69,444.54	1%
940 Lease Expenses	282,140.59	-	-	-	282,140.59	0%
999 Transfers Out	11,529,000.00	-	-	-	11,529,000.00	0%
TOTAL	14,262,549.62	-	124,076.53	124,076.53	14,138,473.09	1%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

25 2 - D with expenditures totaling

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 01/01/25	PERIOD 1/1/2025-1/31/2025	YTD		
901 Other Expenses	2,500.00	-	-	-	2,500.00	0%
TOTAL	2,500.00	-	-	-	2,500.00	0%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

25 2 - R with expenditures totaling

269,095.31

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 01/01/25	PERIOD 1/1/2025-1/31/2025	YTD		
601 Service Contracts	11,863,946.90	-	269,095.31	269,095.31	11,594,851.59	2%
TOTAL	11,863,946.90	-	269,095.31	269,095.31	11,594,851.59	2%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

25 2 - C with expenditures totaling

24,250.00

ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 01/01/25	PERIOD 1/1/2025-1/31/2025	YTD		
601 Service Contracts	110,150.00	-	24,250.00	24,250.00	85,900.00	22%
TOTAL	110,150.00	-	24,250.00	24,250.00	85,900.00	22%

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule

25 2 - F with expenditures totaling

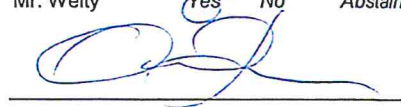
ACCOUNT	CY 2025 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 01/01/25	PERIOD 1/1/2025-1/31/2025	YTD		
999 Transfers Out	1,500,000.00	-	-	-	1,500,000.00	0%
TOTAL	1,500,000.00	-	-	-	1,500,000.00	N/A

MOTION: *Mr. Miller*
SECOND: *Ms. Sanchez*
DISCUSSION:

Roll Call:

Mrs. Janson	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain
Mrs. Wilder	<u>Yes</u>	No	Abstain
Mr. Lair	<u>Yes</u>	No	Abstain

Mr. Miller	<u>Yes</u>	No	Abstain
Mr. Sanchez	<u>Yes</u>	No	Abstain
Mr. Welty	<u>Yes</u>	No	Abstain



President

BY OFFICIAL ACTION OF THE BOARD

2/19/2025

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

February 19, 2025

Resolution: 25-12(A)

WHEREAS, pursuant to Ohio Revised Code 5126.032, the Ethics Council of the Geauga County Board of Developmental Disabilities on February 19, 2025, has conducted a review of the following direct services contract; and

WHEREAS, the Ethics Council hereby certifies to the Board the following recommendation:

A Locally Funded Services Agreement with Nancy Leygraaf in the amount of \$5,000 for transportation purposes. Approved Disapproved

NOW, THEREFORE, BE IT RESOLVED that the Geauga County Board of Developmental Disabilities approves the above listed contract,

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: *Mr. Lair*

SECOND: *Mrs. Wilder*

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mr. Sanchez	Yes	No	Abstain
Mrs. Wilder	Yes	No	Abstain	Mr. Welty	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain				


BOARD PRESIDENT February 19, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

February 19, 2025

Resolution: 25-13(A)

BE IT RESOLVED to approve a Then and Now Certification as indicated below:

- Fogle/Stenzel Architects, Inc. – Total amount: \$433.00 for exterior stair addition for house D

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: *Mr. Lair*

SECOND: *Mr. Miller*

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mr. Sanchez	Yes	No	Abstain
Mrs. Wilder	Yes	No	Abstain	Mr. Welty	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain				


BOARD PRESIDENT February 19, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

February 19, 2025

Resolution: 25-14(A)

BE IT RESOLVED to approve Locally Funded Services Agreements with:

- Debra Griggs, in an amount of \$5,000 for transportation services
- Tru Community, in an amount of \$35,000 ADS and NMT contract services

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: Mr. Lair

SECOND: Mr. Welty

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mr. Sanchez	Yes	No	Abstain
Mrs. Wilder	Yes	No	Abstain	Mr. Welty	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain				



BOARD PRESIDENT February 19, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

February 19, 2025

Resolution: 25-15(A)

BE IT RESOLVED to approve a grant request from The Metzenbaum Foundation in support of the Free Community Metzenbaum Carnival. This event seeks to raise awareness of people with developmental disabilities. Payments shall not exceed \$3,500.00.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.


MOTION: Mr. Sanchez

SECOND: Mrs. Wilder

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mr. Sanchez	Yes	No	Abstain
Mrs. Wilder	Yes	No	Abstain	Mr. Welty	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain				


BOARD PRESIDENT February 19, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

February 19, 2025

Resolution: 25-16(A)

BE IT RESOLVED that the Geauga County Board of Developmental Disabilities hereby approves the full and final settlement agreement with Brian Ames.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

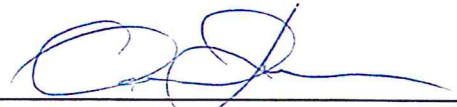
MOTION: Mr. Lair

SECOND: Mr. Welty

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mr. Sanchez	<input checked="" type="radio"/> Yes	No	Abstain
Mrs. Wilder	<input checked="" type="radio"/> Yes	No	Abstain	Mr. Welty	<input checked="" type="radio"/> Yes	No	Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	No	Abstain				



BOARD PRESIDENT February 19, 2025

GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

February 19, 2025

Resolution: 25-17(A)

BE IT RESOLVED to approve the list of disposal of assets due to the items being unusable, broken, or outdated:

- 4 baby dummies for CPR
- 25 baby lungs for CPR
- 4 adult dummies for CPR
- 17 rubber faces for dummies for CPR

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION:

Mr. Lair

SECOND:

Mr. Welty

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mr. Sanchez	Yes	No	Abstain
Mrs. Wilder	Yes	No	Abstain	Mr. Welty	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain				



BOARD PRESIDENT February 19, 2025

**GEAUGA COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES**

**Board Meeting Agenda
For February 19, 2025**

- I. **Ethics Council Meeting: 5:50pm**
 - a. LFSA
- II. **Working Session: 6pm MUI Training**
- III. **Call to Order and Roll Call: 6:57pm**
 - a. Roll Call 2025 Board
 - b. Approval of Minutes from January 2025
 - c. Donations
- IV. **Financials:**
 - a. Financial Statement Review: January 2025
 - b. Financial Transactions and Voucher Approvals
- V. **New Business:**
 - a. Approvals:
 - i. Ethics Approval
 - ii. Then and Now
 - iii. LFSA
 - iv. The Metzenbaum Foundation Carnival Grant
 - v. Approval Brian Ames
 - vi. Disposal of Assets
 - b. **Board Status Reports/Program Reports:**
 - c. **Issues:**
 - i. Carnival
 - ii. Foundation Golf Outing
 - iii. Community Employment Transportation Rate
 - iv. MSI
 - v. I.T. Issues
 - vi. IDEA Part B
- VI. **General Announcements:**
- VII. **Other Business-Comments from the floor:**
- VIII. **Adjournment: 7:26pm**

Next Board Meeting: March 19, 2025

Summary of Discussion:

- IX. **Ethics Council: 5:50pm**
 - a. The Ethics Council reviewed a LFSA with Nancy Leygraaf and came to the conclusion that there are no conflicts of interests and there is no violation of the ethics rule.
- X. **Call to Order and Roll Call: 6:57pm**
- XI. **Financials:**
 - a. Financials were reviewed by Mrs. Davis
- XII. **New Business:**
 - a. Approvals:
 - i. Approval Brian Ames:
Mr. Rice explained the details of the settlement with Brian Ames and the history of this issue.
 - b. **Board Status Reports/Program Reports:**

- i. The agency's board status reports and program reports were placed in the board book prior to the meeting and reviewed by Mr. Rice during the meeting.

c. Issues:

i. Carnival:

Mrs. Chesnes reminded the Board of the upcoming Free Community Carnival on March 1st celebrating March being DD Awareness Month and encouraged attendance.

ii. Foundation Golf Outing:

Mr. Rice brought attention to the upcoming annual golf outing fundraiser on June 13th.

iii. Community Employment Transportation Rate:

Mr. Rice explained to the Board the rate changes being implemented by the State and what that means to the Geauga DD agency.

iv. MSI:

Mr. Rice informed the Board that he, Mr. Carlson, and Board President, Mr. Lair will be meeting with MSI Board members and Admin members.

v. I.T. Issues:

Mr. Carlson explained to the Board that the ADP agreed to a trial run to have I.T. staff at the Metzenbaum Center two days a week.

vi. IDEA Part B:

Mrs. Davis explained to the Board what IDEA Part B is and the funding for the individuals transitioning from education into adulthood.

XIII. General Announcements:

- a. Board President, Mr. Lair called for any further general announcement from the board or the public:

No other Announcements were made.

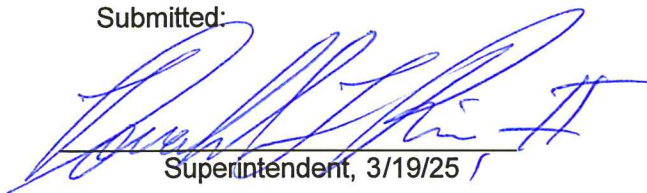
XIV. Other Business-Comments from the floor:

- a. Board President, Mr. Lair called for any other business or comments from the board or public:
No other comments were presented.

XV. Adjournment: 7:26pm

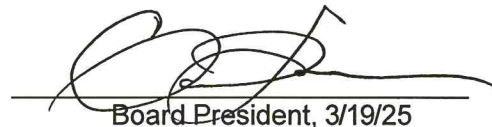
Board President, Mr. Lair adjourned the meeting at 7:26pm because the agenda was completed.

Submitted:



Superintendent, 3/19/25

Approval:



Board President, 3/19/25

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor