

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

**Board Meeting Agenda**

September 18, 2024

**Training:** 6pm Financials 101 & Board Budget

- I. **Call to Order and Roll Call:** 6:50pm
    - a. Roll Call 2024 Board
    - b. Approval of Minutes from July, 2024
    - c. Donations:
  - II. **Financial: July**
    - a. Financial Statement Review
    - b. Ethics Recommendation
    - c. Financial Transactions and Voucher Approvals
  - III. **Financial: August**
    - a. Financial Statement Review
    - b. Ethics Recommendation
    - c. Financial Transactions and Voucher Approvals
  - IV. **New Business:**
    - a. Approvals:
      - i. Budget Approval
      - ii. Cash Transfer
      - iii. Appropriation Transfer
      - iv. Supplemental Appropriation
      - v. Locally Funded Services Agreements
      - vi. Grant JFSA
    - b. Board Status Reports/Program Reports:
    - c. Issues:
      - i. Annual Planning Meeting Oct. 30, Big Creek Park
      - ii. New Board Member
      - iii. Parents as Provider Contracts
      - iv. Community Integration
      - v. Tax Issue
      - vi. Vandalism to personal property
      - vii. JFS & Auditor
      - viii. Brian Ames
  - V. **General Announcements:**
  - VI. **Other Business-Comments from the floor:**
  - VII. **Executive Session:** 7:40pm
    - a. Pursuant to ORC 121.22(G)(5): To discuss client confidential information.
    - b. Pursuant to ORC 121.22(G)(1): To consider the appointment of a board member
  - VIII. **Adjournment:** 9:20pm
- Next Board Meeting: October 16, 2024**

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

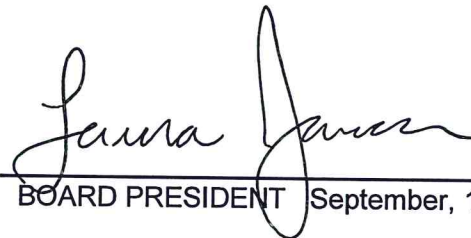
September 18, 2024

September, 18 2024 Board Meeting

a. Roll Call 2024 Board

ROLL CALL:

Mrs. Janson	<i>Here</i>	<i>Absent</i>
Mr. Suttell	<i>Here</i>	<i>Absent</i>
Mrs. Keiper	<i>Here</i>	<i>Absent</i>
Mr. Lair	<i>Here</i>	<i>Absent</i>
Mr. Jackson	<i>Here</i>	<i>Absent</i>
Mr. Miller	<i>Here</i>	<i>Absent</i>
Mrs. Wilder	<i>Here</i>	<i>Absent</i>



BOARD PRESIDENT September, 18 2024

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

September 18, 2024

**Resolution: 24-88(A)**

BE IT RESOLVED to approve the July, 17 2024 Board meeting minutes.

MOTION: *Mrs. Janson*

SECOND: *Mr. Lair*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<i>Yes</i>	No	Abstain
Mr. Suttell	Yes	No	Abstain
Mrs. Keiper	<i>Yes</i>	No	Abstain
Mr. Lair	<i>Yes</i>	No	Abstain

Mr. Jackson	<i>Yes</i>	No	Abstain
Mr. Miller	<i>Yes</i>	No	Abstain
Mrs. Wilder	<i>Yes</i>	No	Abstain

*Jana Janson*

BOARD PRESIDENT September, 18 2024

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

September 18, 2024

**Resolution: 24-06(D)**

BE IT RESOLVED to accept the donations to the program. On behalf of the Board, the Superintendent is directed to deposit these funds in the accounts specified. Also, he is directed to forward a letter of thanks and appreciation to each donor.

<b>Donor</b>	<b>Gift</b>	<b>Use</b>
Geauga County Democratic Party	\$15.00	General use in memory of Cyrene Zion


MOTION: *Mr. Jackson*

SECOND: *Mrs. Janson*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	No	Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	No	Abstain
Mr. Suttell	<input type="radio"/> Yes	No	Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	No	Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	No	Abstain	Mrs. Wilder	<input checked="" type="radio"/> Yes	No	Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	No	Abstain				

  
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BOARD PRESIDENT September, 18 2024

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

September 18, 2024

Resolution: 24-89(A)

BE IT RESOLVED that the Board has reviewed the financial transactions processed in the time period of July 2024.

BE IT FURTHER RESOLVED that upon review, it was found that payments do not present a conflict of interest and no violation of the ethics rule was determined to have occurred.

MOTION: *Ms. Lair*

SECOND: *Mr. Jackson*

DISCUSSION:

ROLL CALL:

Mrs. Janson

*Yes*

No Abstain

Mr. Jackson

*Yes*

No Abstain

Mr. Suttell

*Yes*

No Abstain

Mr. Miller

*Yes*

No Abstain

Mrs. Keiper

*Yes*

No Abstain

Mrs. Wilder

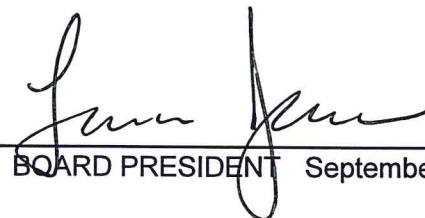
*Yes*

No Abstain

Mr. Lair

*Yes*

No Abstain

  
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BOARD PRESIDENT September, 18 2024

**GEAUGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

RESOLUTION # 2: 24 13 (B) Financial Transactions July, 2024

Be it resolved that the Geauga County Board of Developmental Disabilities at its board meeting dated 9/18/2024 approved the following purchase order certifications and financial transactions for the General Operating, Donation, Residential, and Construction Funds (accounts with no activity not shown).

**Operating Fund (2027)**

**Payroll and Related Encumbrances:**

Account	Amount
501 - Salaries	\$ 278,186.78
502 - Medicare	\$ 3,941.47
504 - PERS	\$ 36,913.93
505 - Workers Comp	\$ -
506 - Unemployment	\$ -
507 - STRS	\$ 1,146.20
	<u>\$ 320,188.38</u>

Pay Dates: 7/12/2024,7/26/2024

**Purchase Orders:**

Vendor	Fund	Amount	Description	PO Number
BUDZICKI, KATHY	2063	\$ 6,000.00	Transportation	2024-00003196
GLOW BRIGHT THERAPY, LLC	2063	\$ 5,750.00	Speech-Language Therapy Services	2024-00003117
NORTHCOAST MOVING ENTERPRISES INC	2063	\$ 4,080.00	Moving and Packing Costs for Klatka	2024-00003139
THE PERFECT CHOICE RESIDENTIAL & TRANSPORATION	2063	\$ 10,000.00	Travel Expenses, Other	2024-00003058
WEBER, LORI	2063	\$ 8,000.00	Transportation	2024-00003195

\$ 33,830.00

Motion: *Ms. Janson*  
 Second: *Mr. Jackson*  
 Discussion?

**Roll Call Vote:**

Mrs. Janson:  Yes     No     Abstain  
 Mr. Suttell:  Yes     No     Abstain  
 Mrs. Keiper:  Yes     No     Abstain  
 Mr. Lair:  Yes     No     Abstain

Mr. Jackson:  Yes     No     Abstain  
 Mr. Miller:  Yes     No     Abstain  
 Mrs. Wilder:  Yes     No     Abstain

*[Signature]*  
 \_\_\_\_\_  
 President

**GEAUGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

RESOLUTION # 2:24 14 (B) Voucher Approval - July, 2024

BE IT RESOLVED to confirm the payment of Voucher Schedule **24 14 - O** with expenditures totaling **165,417.85**

ACCOUNT	CY 2023 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 07/01/24	PERIOD 7/1/2024-7/31/2024	YTD		
503 Hospitalization	843,000.00	379,807.30	65,427.34	445,234.64	397,765.36	53%
601 Contract Services	854,212.69	213,327.10	39,610.83	252,937.93	601,274.76	30%
701 Materials and Supplies	206,659.30	73,196.48	9,364.62	82,561.10	124,098.20	40%
801 Equipment	145,000.00	64,143.90	12,241.86	76,385.76	68,614.24	53%
901 Other	338,180.07	175,046.15	24,052.50	199,098.65	139,081.42	59%
902 Travel	100,349.43	33,316.39	4,220.02	37,536.41	62,813.02	37%
903 Advertising	65,000.00	26,240.30	10,500.68	36,740.98	28,259.02	57%
999 Transfers Out	10,863,000.00	9,500,000.00	-	9,500,000.00	1,363,000.00	87%
<b>TOTAL</b>	<b>13,415,401.49</b>	<b>10,465,077.62</b>	<b>165,417.85</b>	<b>10,630,495.47</b>	<b>2,784,906.02</b>	<b>79%</b>

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **24 14 - D** with expenditures totaling **-**

ACCOUNT	CY 2023 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 07/01/24	PERIOD 7/1/2024-7/31/2024	YTD		
901 Other Expenses	405,000.00	400,000.00	-	400,000.00	5,000.00	99%
<b>TOTAL</b>	<b>405,000.00</b>	<b>400,000.00</b>	<b>-</b>	<b>400,000.00</b>	<b>5,000.00</b>	<b>99%</b>

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **24 14 - R** with expenditures totaling **408,016.19**

ACCOUNT	CY 2023 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 07/01/24	PERIOD 7/1/2024-7/31/2024	YTD		
601 Service Contracts	11,022,055.65	3,877,838.50	408,016.19	4,285,854.69	6,736,200.96	39%
<b>TOTAL</b>	<b>11,022,055.65</b>	<b>3,877,838.50</b>	<b>408,016.19</b>	<b>4,285,854.69</b>	<b>6,736,200.96</b>	<b>39%</b>

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **24 14 - C** with expenditures totaling **5,171.00**

ACCOUNT	CY 2023 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 07/01/24	PERIOD 7/1/2024-7/31/2024	YTD		
601 Service Contracts	245,811.82	41,218.94	5,171.00	46,389.94	199,421.88	19%
<b>TOTAL</b>	<b>245,811.82</b>	<b>41,218.94</b>	<b>5,171.00</b>	<b>46,389.94</b>	<b>199,421.88</b>	<b>19%</b>

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **24 14 - F** with expenditures totaling **2,000,000.00**

ACCOUNT	CY 2023 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 07/01/24	PERIOD 7/1/2024-7/31/2024	YTD		
999 Transfers Out	2,000,000.00	-	2,000,000.00	2,000,000.00	-	100%
<b>TOTAL</b>	<b>2,000,000.00</b>	<b>-</b>	<b>2,000,000.00</b>	<b>2,000,000.00</b>	<b>-</b>	<b>N/A</b>

Motion: *Mr. Lair*  
 Second: *Mrs. Janson*  
 Discussion?

Roll Call Vote:

Mrs. Janson:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				

*[Signature]*  
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 President  
 9/18/2024

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

September 18, 2024

Resolution: 24-90(A)

BE IT RESOLVED that the Board has reviewed the financial transactions processed in the time period of August 2024.

BE IT FURTHER RESOLVED that upon review, it was found that payments do not present a conflict of interest and no violation of the ethics rule was determined to have occurred.

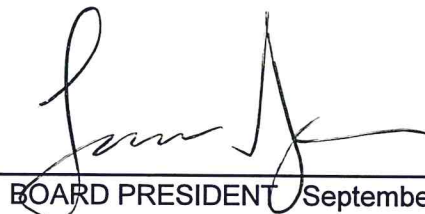
MOTION: Mrs. Janson

SECOND: Mr. Jackson

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain	Mr. Jackson	Yes	No	Abstain
Mr. Suttell	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mrs. Wilder	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain				

  
BOARD PRESIDENT September, 18 2024



**GEAUGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

RESOLUTION # 2: 24 15 (B) Financial Transactions August, 2024

Be it resolved that the Geauga County Board of Developmental Disabilities at its board meeting dated 9/18/2024 approved the following purchase order certifications and financial transactions for the General Operating, Donation, Residential, and Construction Funds (accounts with no activity not shown).

**Operating Fund (2027)**

**Payroll and Related Encumbrances:**

Account	Amount
501 - Salaries	\$ 275,448.62
502 - Medicare	\$ 3,901.70
504 - PERS	\$ 37,085.80
505 - Workers Comp	\$ -
506 - Unemployment	\$ -
507 - STRS	\$ 1,187.16
	<u>\$ 317,623.28</u>

Pay Dates: 8/9/2024,8/23/2024

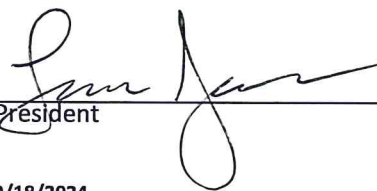
**Purchase Orders:**

Vendor	Fund	Amount	Description	PO Number
JEFFREY T ORNDORFF CO LPA	2063	\$ 5,000.00	Legal Counsel	2024-00003437
PLANTE & MORAN, PLLC	2027	\$ 10,000.00	Consultation Fees	2024-00003264

\$ 15,000.00

Motion: *Mr. Janson*  
 Second: *Mr. Lair*  
 Discussion?

Roll Call Vote:						
Mrs. Janson:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson:	<input checked="" type="radio"/> Yes	<input type="radio"/> No <input type="radio"/> Abstain
Mr. Suttell:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller:	<input checked="" type="radio"/> Yes	<input type="radio"/> No <input type="radio"/> Abstain
Mrs. Keiper:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder:	<input checked="" type="radio"/> Yes	<input type="radio"/> No <input type="radio"/> Abstain
Mr. Lair:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain			

  
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 President

**GEAUGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

RESOLUTION # 2:24 16 (B) Voucher Approval - August, 2024

BE IT RESOLVED to confirm the payment of Voucher Schedule **24 16 - O** with expenditures totaling **124,061.90**

ACCOUNT	CY 2023 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 08/01/24	PERIOD 8/1/2024-8/31/2024	YTD		
503 Hospitalization	843,000.00	445,234.64	65,427.34	510,661.98	332,338.02	61%
601 Contract Services	854,212.69	252,937.93	43,895.86	296,833.79	557,378.90	35%
701 Materials and Supplies	206,659.30	82,561.10	8,231.26	90,792.36	115,866.94	44%
801 Equipment	145,000.00	76,385.76	-	76,385.76	68,614.24	53%
901 Other	338,180.07	199,098.65	2,262.00	201,360.65	136,819.42	60%
902 Travel	100,349.43	37,536.41	4,245.44	41,781.85	58,567.58	42%
903 Advertising	65,000.00	36,740.98	-	36,740.98	28,259.02	57%
999 Transfers Out	10,863,000.00	9,500,000.00	-	9,500,000.00	1,363,000.00	87%
<b>TOTAL</b>	<b>13,415,401.49</b>	<b>10,630,495.47</b>	<b>124,061.90</b>	<b>10,754,557.37</b>	<b>2,660,844.12</b>	<b>80%</b>

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **24 16 - D** with expenditures totaling **-**

ACCOUNT	CY 2023 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 08/01/24	PERIOD 8/1/2024-8/31/2024	YTD		
901 Other Expenses	405,000.00	400,000.00	-	400,000.00	5,000.00	99%
<b>TOTAL</b>	<b>405,000.00</b>	<b>400,000.00</b>	<b>-</b>	<b>400,000.00</b>	<b>5,000.00</b>	<b>99%</b>

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **24 16 - R** with expenditures totaling **2,896,947.85**

ACCOUNT	CY 2023 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 08/01/24	PERIOD 8/1/2024-8/31/2024	YTD		
601 Service Contracts	11,022,055.65	4,285,854.69	2,896,947.85	7,182,802.54	3,839,253.11	65%
<b>TOTAL</b>	<b>11,022,055.65</b>	<b>4,285,854.69</b>	<b>2,896,947.85</b>	<b>7,182,802.54</b>	<b>3,839,253.11</b>	<b>65%</b>

BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **24 16 - C** with expenditures totaling **-**

ACCOUNT	CY 2023 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 08/01/24	PERIOD 8/1/2024-8/31/2024	YTD		
601 Service Contracts	245,811.82	46,389.94	-	46,389.94	199,421.88	19%
<b>TOTAL</b>	<b>245,811.82</b>	<b>46,389.94</b>	<b>-</b>	<b>46,389.94</b>	<b>199,421.88</b>	<b>19%</b>

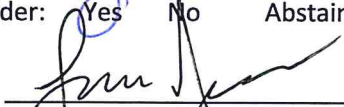
BE IT FURTHER RESOLVED to confirm the payment of Voucher Schedule **24 16 - F** with expenditures totaling **-**

ACCOUNT	CY 2023 APPROP	EXPENDITURES			APPROP BALANCE	PERCENT EXPENDED
		BEGINNING 08/01/24	PERIOD 8/1/2024-8/31/2024	YTD		
999 Transfers Out	2,000,000.00	2,000,000.00	-	2,000,000.00	-	100%
<b>TOTAL</b>	<b>2,000,000.00</b>	<b>2,000,000.00</b>	<b>-</b>	<b>2,000,000.00</b>	<b>-</b>	<b>N/A</b>

Motion: *Ms. Lair*  
 Second: *Ms. Miller*  
 Discussion?

Roll Call Vote:

Mrs. Janson:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				

  
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 President  
 9/18/2024

BY OFFICIAL ACTION OF THE BOARD

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

September 18, 2024

**Resolution: 24-91(A)**

WHEREAS, the Board has reviewed the annual 2025 budget; and

WHEREAS, operational needs may require adjustments to appropriations within the approved budget; and

WHEREAS, cash transfers between funds may be required intermittently throughout the year;

NOW, THEREFORE, BE IT RESOLVED to approve the 2025 Budget as discussed in the September 18th, 2024 Board meeting.

BE IT FURTHER RESOLVED that the Superintendent is authorized to:

1. Make appropriation transfers and cash transfers as necessary, provided such transfers do not exceed the total budget amounts approved by the Board.
2. Report all such transfers to the Board at the next regular meeting.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: *Mrs. Keiper*

SECOND: *Mr. Jackson*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Jackson	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Suttell	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mr. Miller	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mrs. Keiper	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain	Mrs. Wilder	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain
Mr. Lair	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Abstain				

  
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BOARD PRESIDENT September, 18 2024

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

September 18, 2024

Resolution: 24-92(A)

BE IT RESOLVED to approve a Cash Transfer of \$1,363,000 from the Metzenbaum Fund Transfers Out Account (2027-056-00-999) to the MR/DD Res Service Transfers In account (2063-056-00-499). This amount will be used for waiver match and other locally funded services.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.


MOTION: Mrs. Janson

SECOND: Mr. Lair

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain	Mr. Jackson	Yes	No	Abstain
Mr. Suttell	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mrs. Wilder	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain				

  
BOARD PRESIDENT September, 18 2024

**GEOUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

September 18, 2024

**Resolution: 24-93(A)**

BE IT RESOLVED to approve an Appropriation Transfer of \$5,000 from the 2027-056-00-901.0102 - Other State RE Tax Expenses account to the 2027-056-00-901.0101 - Other County RE Tax Expenses account to cover increased County real estate tax expenses.

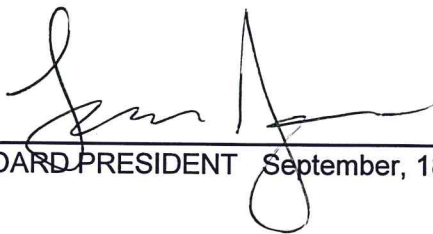
BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: *Mr. Lair*  
SECOND: *Mr. Miller*

DISCUSSION:

ROLL CALL:

Mrs. Janson	<u>Yes</u>	No	Abstain	Mr. Jackson	<u>Yes</u>	No	Abstain
Mr. Suttell	Yes	No	Abstain	Mr. Miller	<u>Yes</u>	No	Abstain
Mrs. Keiper	<u>Yes</u>	No	Abstain	Mrs. Wilder	<u>Yes</u>	No	Abstain
Mr. Lair	<u>Yes</u>	No	Abstain				

  
\_\_\_\_\_  
BOARD PRESIDENT September, 18 2024

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

September 18, 2024

Resolution: 24-94(A)

BE IT RESOLVED to approve a Supplemental Appropriation of \$50,000 in the General Fund Other account (2027-056-00-901) for new and/or updated software licenses.

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: *Mr. Lair*

SECOND: *Mr. Jackson*

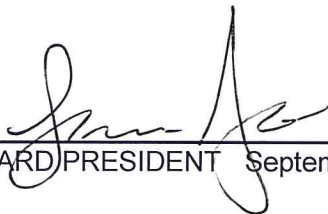
DISCUSSION:

ROLL CALL:

Mrs. Janson  
Mr. Suttell  
Mrs. Keiper  
Mr. Lair

Yes No Abstain  
Yes No Abstain  
Yes No Abstain  
Yes No Abstain

Mr. Jackson Yes No Abstain  
Mr. Miller Yes No Abstain  
Mrs. Wilder Yes No Abstain

  
\_\_\_\_\_  
BOARD PRESIDENT September, 18 2024

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

September 18, 2024

**Resolution: 24-95(A)**

BE IT RESOLVED to approve new Locally Funded Service Agreements with:

- Dianna L Rutherford, in an amount of \$26,000 for transportation services
- Larel DeLara, in an amount of \$10,000 for transportation services
- TV Trans LLC, in an amount of \$7,000 for transportation services
- Janelle Siebenschuh, in an amount of \$7,000 for transportation services
- Brenda Goodman, in an amount of \$6,000 for transportation services

BE IT FURTHER RESOLVED to approve Locally Funded Service Agreement Addendums with:

- Empowering People Workshop Inc. (dba CLW), in an amount increased by \$68,000 for transportation, community integration, community employment, and day hab services

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.

MOTION: Mrs. Janson

SECOND: Mrs. Keiper

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain	Mr. Jackson	Yes	No	Abstain
Mr. Suttell	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mrs. Wilder	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain				

  
\_\_\_\_\_  
BOARD PRESIDENT September, 18 2024

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES**

September 18, 2024

**Resolution: 24-96(A)**

WHEREAS, the Geauga County Board of Developmental Disabilities ("GCBDD") has a partnership agreement dated January 1, 2019, with the Jewish Family Service Association ("JFSA") for the operation of the Metzenbaum Residences Intermediate Care Facility (ICF);

WHEREAS, it is in the interest of the GCBDD to support the continued operation of the Metzenbaum Residences ICF to provide essential services to its residents;

THEREFORE, BE IT RESOLVED that the GCBDD approves a grant in the amount of \$277,000 to the JFSA for the operation of the Metzenbaum Residences ICF;

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all actions necessary to carry out this resolution.

MOTION:

*Mr. Miller*

SECOND:

*Mr. Jackson*

DISCUSSION:

ROLL CALL:

Mrs. Janson

Yes

No

Abstain

Mr. Jackson

Yes

No

Abstain

Mr. Suttell

Yes

No

Abstain

Mr. Miller

Yes

No

Abstain

Mrs. Keiper

Yes

No

Abstain

Mrs. Wilder

Yes

No

Abstain

Mr. Lair

Yes

No

Abstain

  
\_\_\_\_\_  
BOARD PRESIDENT September, 18 2024



GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

September 18, 2024

Resolution: 24-97(A)

BE IT RESOLVED to approve the following disposal of assets item do to ~~it~~ being outdated, unusable, or damaged:

- folding metal chair
- old office chair
- 5 Laptops
- 3 desktop processors

BE IT FURTHER RESOLVED that the Superintendent is directed to take any and all action necessary to carry out this resolution.


MOTION: Mrs. Keiper

SECOND: Mr. Lair

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain	Mr. Jackson	Yes	No	Abstain
Mr. Suttell	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mrs. Wilder	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain				



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BOARD PRESIDENT September, 18 2024

GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES

September 18, 2024

Resolution: 24-98(A)

BE IT RESOLVED to adjourn into Executive Session:

- a. Pursuant to ORC 121.22(G)(5): To discuss client confidential information.
- b. Pursuant to ORC 121.22(G)(1): To consider the appointment of a board member

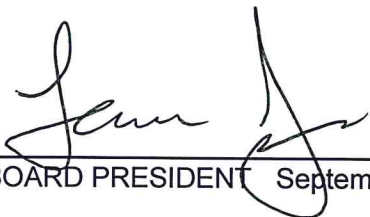
MOTION: Mr. Lair

SECOND: Mr. Jackson

DISCUSSION:

ROLL CALL:

Mrs. Janson	Yes	No	Abstain	Mr. Jackson	Yes	No	Abstain
Mr. Suttell	Yes	No	Abstain	Mr. Miller	Yes	No	Abstain
Mrs. Keiper	Yes	No	Abstain	Mrs. Wilder	Yes	No	Abstain
Mr. Lair	Yes	No	Abstain				

  
\_\_\_\_\_  
BOARD PRESIDENT September, 18 2024

**GEAUGA COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES  
Board Meeting Agenda**

**September 18, 2024**

- I. **Training:** 6pm: Financials 101 & Board Budget
- II. **Call to Order and Roll Call:** 6:50pm
  - a. Roll Call 2024 Board
  - b. Approval of Minutes from July 2024
- III. **Financials:**
  - a. Financial Statement Review: July
  - b. Ethics Recommendation
  - c. Financial Transactions and Voucher Approvals
  - d. Financial Statement Review: August
  - e. Ethics Recommendation
  - f. Financial Transactions and Voucher Approvals
- IV. **New Business:**
  - a. Approvals:
    - i. Budget Approval
    - ii. Cash Transfer
    - iii. Appropriation Transfer
    - iv. Supplemental Appropriation
    - v. Locally Funded Services Agreements
    - vi. Grant JFSA
  - b. Board Status Reports/Program Reports:
  - c. Issues:
    - i. Annual Planning Meeting Oct. 30, Big Creek Park
    - ii. New Board Member
    - iii. Parents as Provider Contracts
    - iv. Community Integration
    - v. Tax Issue
    - vi. Vandalism to personal property
    - vii. JFS & Auditor
    - viii. Brian Ames
- V. **General Announcements:**
- VI. **Other Business-Comments from the floor:**
- VII. **Executive Session:** 7:40pm
  - a. Pursuant to ORC 121.22(G)(5): To discuss client confidential information.
  - b. Pursuant to ORC 121.22(G)(1): To consider the appointment of a board member
- VIII. **Adjournment:** 9:20pm  
***Next Board Meeting: October 16, 2024***

**Summary of Discussion:**

- I. **Board Status Reports/Program Reports:**

The agency's board status reports and program reports were placed in the board book prior to the meeting and reviewed by Mr. Rice during the meeting.
- II. **Issues:**
  - a. Annual Planning Meeting Oct. 30, Big Creek Park:

Mr. Rice informed the board that the annual planning meeting will be held on Oct. 30<sup>th</sup>, at Big Creek Park in Chardon.

b. New Board Member:

Mr. Rice informed the board starting January of 2025, there will be a person who receives services from Geauga DD required to be on the board. Mr. Jackson has come to the end of his 3-year term as a board member and the new required member will fill his place.

c. Parents as Provider Contracts:

Mr. Rice reviewed with the board a policy and procedure for parents who provide services for their children. It will be an approval to be voted on next month.

d. Community Integration:

Mr. Rice informed the board that there will be a letter sent out from Geauga DD to private providers about a change in bonuses starting in contract year 2025.

e. Tax Issue:

Mr. Rice updated the board on the property tax issue.

f. Vandalism to personal property:

Mr. Rice informed the board of a recent incident resulting in vandalism to staff property while on work time. The board decided they would like to discuss this further next month.

g. JFS & Auditor:

Mr. Rice distributed a letter from the Auditor and discussed that the contract was a JFS contract for Help Me Grow.

h. Brian Ames:

Mr. Rice informed the board that Brian Ames has returned with more requests.

**III. General Announcements:**

Board President, Mrs. Janson called for any further general announcement from the board or the public.

- a. Mr. Rice brought attention to recent positive articles in the newspapers about Geauga DD.
- b. Mr. Rice informed the board of Geauga DD events coming up.

**IV. Other Business-Comments from the floor:**

Board President, Mrs. Janson called for any other business or comments from the board or public:

- a. No other comments were presented.

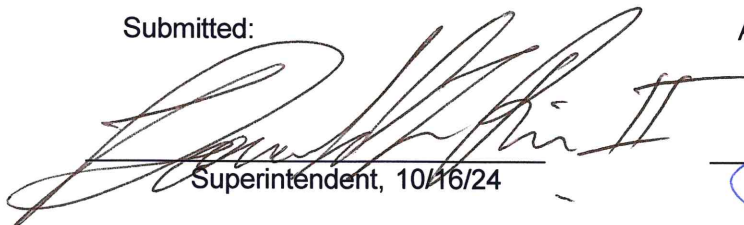
**V. Executive Session: 7:40pm**

- a. Pursuant to ORC 121.22(G)(1): To consider the appointment of a board member
- b. Pursuant to ORC 121.22(G)(5): To discuss client confidential information.

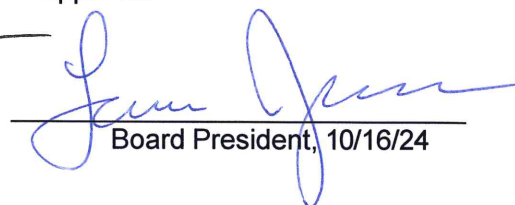
**VI. Adjournment: 9:20pm**

Board President, Mrs. Janson called the board back to regular session. The board president adjourned the meeting at 9:20pm because the agenda was completed.

Submitted:

  
Superintendent, 10/16/24

Approval:

  
Board President, 10/16/24

cc: Bd. of Geauga Co. Commissioners, Geauga Co. Probate Court, Geauga Co. Prosecutor